

THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND

July 8th 2024 at the Fire Hall Building at 5pm.

MEMBERS PRESENT: Jaimie Gavin, Michelle Goettle, Auston Creech, Bryton Ciesynski, Kenny Wiederholt

MEMBERS ABSENT:

OTHERS PRESENT: Darrel Swanson, Pat Olofson, Jessica Peterson, Jeff Anderson, Logan Peterson, Dave Even, Mike Bassingthwaite, Ryan Johnson, Brandi French, Rosi Odegard, Darrel Swanson, Geneva Waswick, Connie Kracht, Isabella Ferderer

Motion to approve last month meeting minutes approved by Michelle, seconded by Auston. All ayes, motion carried.

Organization was held. President is Auston Creech and Vice President is Michelle Goettle.

Law Enforcement Report: No written report. The SC fuel tank will be on the city property, this is a rental tank and the insurance is provided by owner. (Auston/Michelle) \$1000 bill from task force. 21 service calls were made this month. Firework ordnance will be reviewed in the future. (Auston/Michelle)

Interstate Enforcement Report: 2026 TA sidewalk project (4th Ave SE/Senior Living Center) estimate of \$60,000 max. (Michelle/Kenny) There will be a public meeting in the spring for residents.

Local Permits: Overtime Bar – July 10, 11, & 13th. Food trucks were invited to be at the park and on Main St (Auston/Michelle)

Building Permits: Full Circle Ag (18 2nd St NW) – Concrete pad 30x57x6 (Bryton/Auston), Joey & Cindy Enderson (112 S Main St) – Boulevard concrete 12x16 (Kenny/Michelle)

Resident Forms: Brandi is looking to fix the concrete at Hero's Park. This will be discussed at the August meeting (Kenny/Michelle)

Gwinner Park Board: New playground being installed at Hegle Park.

Gwinner Housing Authority (GHA): Jeff Anderson present. GHA signed Joint Power Agreement. Payment 10 - \$291,816.04 The Street is being worked on and DRN is installing internet. Open house will be soon after it dries out and we can get to the building.

City Auditor Report: Waste Management contract is being reviewed. Gwinner Days July 11-14, City bank signatures paperwork was signed at the meeting. League of Cities annual conference in GF on Sept. 18-20, NDDOT was received, Bryton to call to see if they are working with airport, city budget

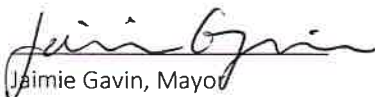
Public Works Report: Safety lift is needed to replace the snowflakes and banners, work with Paul White. 550 gal gas tank will be purchased by the city, we will own this tank and it will be locked up at the city shop. \$2675 is the lowest bidder (Auston/Michelle), VFD is broken at the water plant.

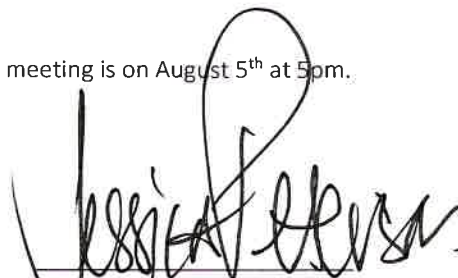
Council Items: Welcome Kenny!

Attorney:

Pay the Bills: (Bryton/Michelle) IRS \$1379.95,NDPERS \$7390.96,AWDIESEL \$21.87,BOBCAT \$721.14,CC'S \$900,LISBON \$50,DONKRASSIN \$807.50,DRN \$462.60,ELANFINACIAL \$1064.21,ENDOFTHWOODS \$1000,FULLCIRCLE \$601.13,GROTBERG \$3274.24,HANSEN LUMBER \$170.71,INTERSTATEENGINEERING \$3131.32,J&M \$298.78,LOFFLER \$27.08,MON-DAKUTILITIES \$388.16,NDCHEMISTRYLAB \$20.39,NDONECALL \$15.85,OTTERTAIL \$5293.95,RAYMAC \$69.75,PAYROLL \$14,484.55,SARGENTCOUNTY \$5843.68,TEALS \$90,TEAMLABCHEM \$4432,TIAA \$2042.52,BLUEBOOK \$78.32,VERIZON \$237.88,VGMFINANCIAL \$1035.16,WALOCKJOHNSON \$12438,WM \$8918.20,WELTON'S TIRE \$10,GWINNERHOUSING \$8663.58,HEATHERHAMANN \$93.03,OTTERTAIL \$5773.98,USPS \$161.65

Meeting was adjourned at 6:38pm. Next city council meeting is on August 5th at 5pm.


Jaimie Gavin, Mayor


Jessica Peterson, City Auditor

THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND

August 6th 2024 at the Fire Hall Building at 5pm.

MEMBERS PRESENT: Jaimie Gavin, Michelle Goettle, Auston Creech, Bryton Ciesynski, Kenny Wiederholt

MEMBERS ABSENT:

OTHERS PRESENT: Darrel Swanson, Jessica Peterson, Jeff Anderson, Travis Paeper, Dave Even, Mike Bassingthwaite, Ryan Johnson, Brandi French, Isabella and Chris Ferderer, Dennis Dahl, David McFarland, Sam Opdahl, Ashley Hansen, Scott Johnson, Jerry Waswick
Motion to approve last month meeting minutes approved by Michelle, seconded by Bryton. All ayes, motion carried.

Law Enforcement Report: Travis Paeper present. 42 service calls this month

Interstate Engineering Report: Mike was present. Contract with Comstock was signed for the new pool construction.

Gwinner Park Board: Meeting on Aug 7th for the pool committee, Dennis Dahl is the newest member of the pool committee, Park Board has issues with Associate Pool Builders building the splash pad, when My Aquatics bid it and was cheaper. Mike will look into this issue and talk to Comstock. Sam also mentioned that the pool water needs to be tested and sent to state lab, she is wondering if the city guys could take that on. Darrel said no and council will look into this more- tabled.

Resident Forms: Brandi mention the lights on the Bobcat at the corner of HWY 13 & 32 stay on 24 hours a day, Darrel will take of this.

Hero's Park: Brandi present. \$2000 donation from the Shriners. \$1200 donation from the Hill family for a memorial bench. Snack Plus will also donate a picnic table. \$23,000 quote from Jay Enderson to fix all the concrete and sidewalk- tabled.

Local Permits: Racing Foods Inc.-Pizza food truck, NS Public School-raffle tickets, bingo, sport pool (Bryton/Michelle)

Building Permits: Bobby Beckstrom (122 Maplewood Dr)-paint exterior (132 Maplewood Dr)-add hallway from house to garage, new tin roof (Auston/Michelle) David McFarland-new driveway at Raymac on the north side; while they fix their current driveway and parking lot, if a culvert is needed then it needs to go in, all drainage must stay the same (Auston/Kenny)

Gwinner Housing Authority (GHA): Jeff Anderson present. Payment 12 \$394,095.68. Second loan interest payment of \$12,573.33 needs to be paid by the city and GHA will pay us back. Payment of \$297,567.80 is still owed to the city for project, Open house on Aug 27th @ 7pm. Approve and sign off on the Asche's 1st Addition Plat (Bryton/Michelle)

Springs Golf Course: Jerry Waswick present. Jan-June financials was discussed. Payment of \$79,537.27(Kenny/Auston)

City Auditor Report: Preliminary budget sent to Sargent County (Michelle/Bryton) Joint Power agreement for Senior Living Center was signed by the city. July water bills showed 0 usage, problem was fixed online, won't be mailing all new bills, will put notice out to let residents know, Jess won't be at the Sept 9th meeting due to conflict

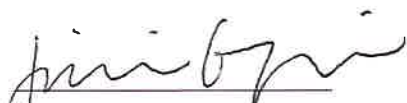
Public Works Report: Pipe has been replaced in the small water tower, insulation still needs to be done

Council Items: Sound the alarm event Aug 13, Chris Ferderer was present. Smoke detectors will be installed for those who need them.

Attorney: Quick deed for Maplewood Park section was signed off (Auston/Michelle)

Pay the Bills: (Michelle/Bryton) IRS \$5726.74, NDPERS \$7784.47, Elan Financial Services \$4398.57, Job Service \$60.73, Bank of ND \$99,312.50, ND State Tax Commissioner \$848.92, IRS \$2841.93, Auto Value Lisbon \$16.48, Computer Express \$79.98, DRN \$458.07, Enderson Construction \$2536.19, Full Circle Ag \$704.13, Gwinner Housing Authority \$12,573.33, Hansen Lumber & Hardware \$305.94, Heitkamp Construction \$5470, J & M Printing \$115.24, Lesmeister Gravel \$357, Midwest Pest Control \$155, ND Dept. of Health \$25, ND One Call \$12.85, ND Rural Water Systems \$265, US Postal Service \$9.15, Red River Valley & Western \$50, Rutland Oil Company \$4126.87, Mobridge/ NorDak Publishing \$100, Tana McKenna \$25, Teals Market \$222.39, The Spring \$79,537.27, TIAA \$2042.52, Vector Disease Control \$2722.50, Verizon Wireless \$237.88, Welton's Tire Service \$122, Anthony Dunor \$278.04, Lesmeister Gravel \$187.50, MDU \$381.23, WM \$7440.15, J & M Printing \$143.30, ND Chemistry Lab \$20.39, ND League of Cities \$550, Ottertail Power \$5335.51, US Postal Services \$170.80, Rutland Oil \$843.27, Sign Solutions \$597.76, Verizon Wireless \$237.88, VGM Financial Service \$517.58, Municipal Finance Officers \$40

Meeting was adjourned at 6:44pm. Next city council meeting is on September 9th at 5pm.


Jaimie Gavin, Mayor


Jessica Peterson, City Auditor

THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND

September 9 2024 at the Fire Hall Building at 5pm.

MEMBERS PRESENT: Jaimie Gavin, Michelle Goettle, Auston Creech, Bryton Ciesynski (on phone), Kenny Wiederholt (late)

MEMBERS ABSENT:

OTHERS PRESENT: Darrel Swanson, Jeff Anderson, Dave Even, Ryan Johnson, Brandi French, Sam Opdahl, Eric Frohling, Randy Christensen, Pat Olfeson

Motion to approve last month meeting minutes approved by Michelle, seconded by Auston. All ayes, motion carried.

Law Enforcement Report: Not present. Need June and August reports.

Interstate Engineering Report: Not present. Payment 2 to KPH for the street work on North Main Street. \$410,342.43-\$43,166.05 for GHA driveway. (Auston/Michelle), Mike is working on redesign the bike path in Adam Hill property that is going to the DG Store.

Pool Committee: Sam was present. New pool ground breaking ceremony will be towards the end of September. Pool water testing needs to be done daily on the new pool, the people that will be doing it are the pool manager, two park board members and the city. The test is \$350 to be qualified to test the water. She explained that the city needs to be involved in the process due to insurance liability. Jaimie asked if she would look into this with Lannae and NDIF. They weren't sure who has the pool coverage.

Gwinner Park Board: Sam was present. There are at least 50 dead trees and 100 trees needing a trim. They need to hire this out and it is not in their budget. 10 trees need to get out as soon as possible. Park Board has about \$5000 to go towards removing of trees this year. Park Board got a quote from Cole's Tree Service for \$500 per tree to be removed and stumped out and \$100 per hour to trim trees. The tree grant was mentioned. Bike path trees; are they residents or park boards? Property pins need to be found, Darrel will look into this. Auston made a motion to add ten more trees to the removable process when the city is doing theirs thru the grant for five years for the park board. Michelle seconded and all ayes. Motion passed. No dollar amount or fund was mentioned during this motion.

Resident Forms: Met with Adam Hill about trees on his property when the new bike path comes in, Rodney LaTraille (no show) to talk about the dip in his yard, Eric Frohling (108 Hwy 13) alley has some large potholes and when filling in with gravel it goes right back to the holes, the alley needs to be stripped. Darrel and Auston will check with county to see if we can use their equipment. He also mentioned that Grotberg sidewalk is always blocked by their cars, he would like to use the sidewalk when walking. Auston will talk to Brendan about that issue. Randy Christensen asked for resident only parking signs in front of his house. He doesn't mind the school kids parking there but wants his parking in the evenings, during events going on at the school. Call the sheriff's office for violations.

Hero's Park: Brandi present. \$500 donation came in last month. Lumber estimate for pergola is \$8050.20 though Riverside Building Center, was possible looking at the school kids taking that on for a project, Brandi is looking at signage instead of the large stones, the six foot signs are estimated at \$15,795.00. Auston made a motion to Mudjacking the concrete for \$3000, Michelle seconded that motion and all ayes. Motion passed. No fund was mentioned during the motion. Sidewalk and filling in the holes from where the fence poles were discussed. Hero's park has about \$8629 in their account right now.

Local Permits: none

Building Permits: Dakota Landfill (7972 129th Ave SE) for 8 cameras. (Auston/Michelle)

Gwinner Housing Authority (GHA): Jeff Anderson present. Payment due to the city \$297,567.80, this will be paid at the end before closing the bond, third loan interest payment of \$13,216.09, open house had around 65 people walk thru the building, one bedroom room was set up to see the layout, contractors have some list items left to do, residents are able to move in now in September, Rosie resigned from the GHA, her spot will not need to be filled in for the Senior Living committee, this is a five person committee.

Springs Golf Course: POS paperwork for clubhouse is not a city issue, discussion on clubhouse and course and how changes need to be made, Pat asked why there are not more events out there? That would need to be asked at The Spring's committee meeting, not to city

City Auditor Report: Not present. Isabella went off to college, public budget meeting hearing is next month, 2023 certification of uncollected taxes \$26,050.62.

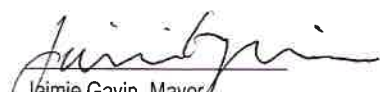
Public Works Report: Wednesday is the health department inspection

Council Items: Government emails to be looked at if you want one, Jess will look at pricing, Auston requested the change to have himself and Michelle do all the park items and not have Bryton involved. (Auston/Kenny) JDA update by Jaimie and Michelle, NDLC is Sept 18-20 with Jaimie and Jess going to Grand Forks.

Attorney: Property Tax Elimination Measure discussion

Pay the Bills: (Auston/Michelle) NDPERS \$7602.29, IRS \$2691.35, AW DIESEL \$59.42, BOBCAT OF GWINNER \$173.97, COLE PAPER 42689.65, CORE & MAIN \$397.44, DRN \$455.21, ENDERSON CONSTRUCTION \$206.38, FULL CIRCLE AG \$129.32, GROTBORG ELECTRIC \$367.94, GWORKS \$4199.54, HANSEN LUMBER \$174.82, HAWKINS \$665, KPH \$367,176.38, LEADBETTER LAW OFFICE 41370, MDU \$369.46, ND OF ENVIRONMENTAL \$203.91, ND OF HEALTH \$25, ND ONE CALL \$21.20, US POSTAL SERVICE \$170.80, RAY-MAC 469.90, SANITATION PRODUCTIONS 4334.30, SARGENT COUNTY 5843.68, MOBRIDGE/NORDAK PUBLISHING \$309.36, SIGN SOULTIONS \$38.53, SWEENEY CONTROLS \$11081.03, TEALS \$19.44, TEAM LAB \$1882, USA BLUE BOOK \$229.56, WASTE MANAGEMENT 47442.68, OTTERTAIL POWER \$7463.78, VERIZON WIRELESS \$238.03

Meeting was adjourned at 6:05pm. Next city council meeting is on October 7th at 5pm.


Jaimie Gavin, Mayor


Jessica Peterson, City Auditor

THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND

October 7th, 2024 in the city meeting room at 5pm.

MEMBERS PRESENT: Jaimie Gavin, Auston Creech, Kenny Wiederholt

MEMBERS ABSENT: Michelle Goettle, Bryton Ciesynski

OTHERS PRESENT: Darrel Swanson, Jeff Anderson, Dave Even, Brandi French, Pat Olfeson, Travis Paeper, Scott Johnson, Mike Bassingthwaite, Casey Decker, Adam Hill, Jessica Peterson

Motion to approve last month's meeting minutes approved by Auston, seconded by Kenny. All ayes, motion carried.

Law Enforcement Report: Travis present. August total hours 154 and September 148 hours. Dog issues, parked travel trailer, boats, cars need to be moved every 48 hours or ticketed. Nov 15 starts no parking overnight.

Interstate Engineering Report: Mike present. A final estimate to close out the Main Street south extension project was presented; we would like to ask for liquid damages of \$5750 which is 3 units rental for 1 month in the Senior Living Center. (Auston/Kenny), DG path was discussed to move the path four feet closer to the street and have the path be 8 feet wide instead of 10 feet wide. All trees will be kept, only trimming of the trees will need to be done, Auston made motion to certify the letter for that project, the completion date of Labor Day of 2025 and it will be an asphalt path. Kenny seconded, all ayes. Motion carried. Casey Decker was also present to talk about the west Hwy 13 culverts; they need to be lowered. Auston made a motion to spend up to \$10,000 on the first phase of state paperwork (NDDOT) to see if we can get it done. Kenny seconded, all ayes. Motion carried.

Pool Committee: Auston said nothing much is happening at the moment.

Gwinner Park Board: Not present. The dead tree estimate will be coming from Coles's Tree Services. It should be \$500 per tree and \$50-75 per stub removal.

Resident Forms: Brandi mentioned that it is very dark on the walking path near her driveway. Darrel will look into this.

Hero's Park: Brandi present. \$750 donations came in last month from different legions across the state.

Local Permits: none

Building Permits: Ken Weiderholt (107 2nd ST SE)-replace driveway, Doug Kloss TLC (216 1st St SE)-remodel home, Elwood Odegard (402 3rd Ave NW)- add concrete driveway and cut curb, J & M Printing (407 Hwy 13)-Asphalt forklift path to 100 6th ST SE, Michelle Goettle (26 Bobcat Dr)-build garage (Auston/Kenny)

Gwinner Housing Authority (GHA): Jeff Anderson present. City to pay for the fourth loan interest payment of \$14,328.55, reimbursement will come after the loan is closed out. Jeff mentions that the dumpsters are not getting picked up weekly by Waste Management and the WM dumpsters that they received are in bad shape.

Springs Golf Course: Kenny was at the last meeting, not much talk about the course, just focusing on the clubhouse.

Gwinner Activity Center: Kenny said he has been talking to the school about the \$1000 deductible, he would like to see some change on the joint powers and make sure the committee is meeting before decisions are made; but to get this cleared up let's pay \$500 of that deductible from the city and ask the school to pay the other \$500. (Auston/Kenny)

City Auditor Report: LEOP Resolution (Kenny/Auston), clean-up weekend Oct 18-20 hours changed to 8-6pm (Auston/Kenny), NDDOT public meeting Oct 29th

Public Works Report: Bobcat T76 T4 trade \$26,508.16 + Brushcat \$7205 with trade-look at it again in 6 months. Fire hydrant will be flushed, lights at the water plant are now installed this was done thru a 50/50 grant. Lift station pump repair is going to be around \$12,000 (Kenny/Auston)

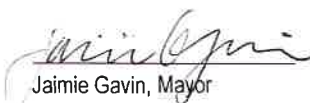
Attorney: Jeff talked about Grand Forks and how they did specials. It needs to be looked at how it benefits each property when making a decision.


Council Items: Auston approved to see that all city council, city employees have an option to get a gwinnernd.com email. This would only be when they are in office or employed with the city. The city auditor will set up and control the access of these emails. Kenny seconded the motion and all ayes.

Mayor: Jaimie would like to remind everyone that it is a public meeting, and the attendees need to be called on to speak in this setting. She mentions getting a meeting gavel to use to get back to order or to take a recess break. She also mentioned that the council needs to make a motion before they start a discussion on the topic, need to get back to the basics of conducting a meeting properly going forward.

Pay the Bills: (Auston/Kenny) IRS 45089.48, NDPERS \$7626.62, IRS \$2817.39, JOB SERVICE OF ND \$61.96, ND STATE TAX COMMISSIONER \$517.90, AUTO VALUE LISBON \$59.74, AW DIESEL SERVICE \$176.40, BOBCAT OF GWINNER \$70.69, BREMER BANK CARDMEMBER \$6383.34, COLE PAPERS \$7, DRN \$456, ELECTRIC PUMP \$1714.25, FERGUSON WATERWORKS \$421.49, FULL CIRCLE AG \$306.86, GWINNER HOUSING AUTHORITY \$14,328.55, HANSEN LUMBER & HAREWARE \$68.92, INTERSTATE ENGINEERIN \$62,002.75, JAIMIE GAVIN \$162.14, JESSICA PETERSON \$162.14, LEADBETTER LAW OFFICER \$2500, LOFFLER \$25.43, MIDWEST PEST CONTROL \$155, MONTANA-DAKOTA UTILITIES \$386.55, ND DEPT. OF HEALTH \$25, ND LEAGUE OF CITIES \$275, ND ONE CALL \$18.20, US POSTAL SERVICE \$170.80, RAY-MAC \$69.90, RUTLAND OIL COMPANY \$378.63, SARGENT COUNTY \$6515.85, STARION BOND SERVICES \$24,031.25, SWEENEY CONTROLS COMPANY \$8198.71, TEALS MARKET \$9.84, TEAM LABORATORY CHEMICAL \$957, TIAA \$2042.52, TITAN \$378.94, USDA \$45,646, VECTOR DIESASE CONTROL \$2722.50, VGM \$517.58, WASTE MANAGEMENT \$7232.12, HEITKAMP CONSTRUCTION \$500, LEADBETTER LAW OFFICE \$1130, OTTERTAIL POWER COMPANY \$5234.58, GROTERBERG ELECTRIC \$11,735.17, STOCK GROWER BANK \$36,057.76

The meeting was adjourned at 6:13pm. Next city council meeting is on November 4th at 5pm.


Jaimie Gavin, Mayor


Jessica Peterson, City Auditor

THE SPECIAL CITY COUNCIL FOR THE CITY OF GWINNER, ND

October 29, 2024 at the Community Center at 5pm.

MEMBERS PRESENT: Jaimie Gavin, Auston Creech, Michelle Goettle, Bryton Ciesynski, Kenny Wiederholt


MEMBERS ABSENT:

OTHERS PRESENT: Jessica Peterson, Pat Olofson, Aaron Murra, Brady and Ryan from NDDOT

Mayor Jaimie opened up the meeting and Aaron from NDDOT presented the information on the safety improvements of ND 13 and ND 32.

City might be responsible for the electricity of the lighting and the upkeep of the lights along Hwy 13.

The meeting was adjourned at 5:29pm. Next city council meeting is on November 4th at 5pm.



Jaimie Gavin, Mayor



Jessica Peterson, City Auditor