**MINUTES OF THE REGULAR MEETING FOR THE CITY COUNCIL FOR THE CITY OF GWINNER, SARGENT COUNTY, NORTH DAKOTA, HELD MARCH 5TH, 2012 AT 6 PM IN THE GWINNER EMS BUILDING, GWINNER, ND 58040.**

MEMBERS PRESENT: Karla Ulven, ElRoy Odegard, Dan McKeever and Linda Johnson

MEMBERS ABSENT: Jerry Zetocha

OTHERS PRESENT: Harold Rotuanda, Dennis Howey, Paige Kerry, Jeff Leadbetter, Dave Even, Kent Thoreson, Dave Kozok and Jessica Peterson

The meeting was called to order by Mayor McKeever.

The minutes from February were approved.

TIF PROJECTS:

Voss won the bid for Industrial Park at $155,012.53 and the option 1 is $25,105.00 with a total of $180,117.55. Linda made a motion to accept, ElRoy seconded and all voted aye and motion carried. Kent will schedule a contractor’s meeting on Monday April 2nd at 3:30pm in the community center.

Kent also talked about the development of the golf lots on the south side could be around $80,000-$90,000 for a change order. There was also discussion on doing special assessments with possibly 9 hookups. There was a motion from Karla to call the south area “The Springs 1st Addition.” Linda seconded the motion. All voted aye and motion carried. The south road will be 5th street south and the west and east road will be named shortly.

Community Center has some old drawers in the entrance area, which Nikki will be removing. Old stoves and fridges will be labeled and will be moved to their new homes. Odd chairs and tables will also be offered to the senior citizens to take or they will be removed. Nikki will take care of this. New dishwasher is in, cabinets ordered for over the microwaves and the electrical will be done in the next week or so. Linda made a motion to paint interior of community center for $620.00 plus the cost of paint. Karla seconded the motion. All voted aye and the motion carried out. The painter will start by the end of the month. Paint will be picked by Nikki and Karla. Exterior paint will be picked by Diane Johnson. Karla made a motion to go with steel siding ($3100 for material and the same for labor) and the texture synergy for $500. Linda seconded the motion. All voted aye and motion carried.

Activity Center asked to purchase mobile milk cooler. This was denied since it was not part of main structure.

Blue Flood House- Linda made a motion to accept Anderson Building Movers for the amount of $32,000. Karla seconded the motion. All voted aye and motion carried. There is a fireplace in the home, if someone is interested in the home and wants it to stay in the home it would be $2000 to move it or we can remove the fireplace for $400. ElRoy made a motion to use the sales tax fund to finance the house while in construction. Karla seconded the motion. All voted aye and the motion carried. We will get bids for the siding and the basement. Bid will be posted in the Teller in the legal section; contractor will be required to make a site visit in Moorhead.

OLD BUSINESS:

Police Report was reported by Dave Kozok. Some arrests have been made and there was a drug bust. Currently one officer is out on personal leave. Also mention that some cars have been parked on the streets all winter long.

There was also discussion on the some speeding in the trailer park area, and if seen they will be getting a ticket.

Public works report was given by Dennis Howey. He handed out the Emergency water system operation booklet, and emergency phone numbers list. Water production was normal during February. The lagoons are still low, but will change when spring thawing occurs. Water meter radio read has its issues. ElRoy made a motion to purchase 2 more radio reads. Linda seconded the motion. All voted aye and motion carried.

Sewer project would be around $35,000 plus electrical. Dan would talk to Chris F. (Bobcat) on the current issues.

There was discussion on a city wide street seal at $230,000 this would last about 8-10 years. We would do a city wide assessment. Karla made a motion. ElRoy seconded the motion. All voted aye and motion carried. This would be 12-1 Street Improvement Project.

Denny brought up the maintenance garage. He got a quote for a 60x60 for $98,000 which included heated floors, plumbing, and insulation in the walls. The council asked Denny to get some quotes with no electrical, and 2” insulation in the walls.

NEW BUSINESS:

Financial reports were handed out and went over by Harold R.

Current cleaning contract for community center and water plant is done by Nikki N. She was request of a new scrubber/waxer. The council asked Nikki to give them some bids and they would go from there.

Waste Management was present with any questions or concerns.

Sandy Hanson talked about the upcoming equalization meeting. When the appraisals were done they were mostly by the land ($75.00 per front footage (PFF) and on the golf course $100 PFF) and how many bedrooms and bathrooms you have in the house. She encourages everyone to come look at their card and make sure everything is correct. April meeting, in Gwinner, will be held on Tuesday April 3rd for equalization at 5:30 pm at community center.

Legion applied for a raffle permit for youth activities. Karla made a motion to approve the raffle. Linda seconded the motion. All voted aye and the motion carried.

Jessica mentioned she will be going to the auditor training with the League of Cities on March 20-21st in Bismarck, ND. Jessica will also be out of office on March 26-30th with prior arrangements before taking this position.

Elroy made a motion to approve the bills as presented and Linda seconded the motion. All voted aye and the motion carried. The following is a list of the bills for the month: Payroll $ 4249.07 (includes Jeff’s last 7 vacation days) +4423.49 =$8672.56

US Postal Service $282.00

AW Diesel Service $76.70

Clay County $25,200.00

Dakota Plains $2598.94

Forman Drug $7.32

Tom Lyon Construction $700.00

Hansen Lumber $896.66

Waswick Snow Removal $460.00

Waste Management $846.59

Full Circle Ag $1472.00

Expressway Inn $138.60

Dennis Howey $30.00

Dickey Rural Access $6.33

One Stop $291.75

Teal’s Market $20.36

Grotberg Electric $881.74

Computer Express $253.50

Hawkins Inc $1048.59

The Teller $73.80

Midwest Pest Control $187.00

Verizon Wireless $95.40

Jessica Peterson $572.88

Business Forms & Accounting $113.94

Grainger $330.85

Reardon Office Equipment $267.45

Buhl’s $45.00

Workforce Safety & Insurance $1143.53

Team Laboratory Chemical $1165.00

ND Rural Water Systems $200.00

Eppler & Leadbetter $982.50

ND Dept of Health $532.02

Advance Garage Door Inc $75.00

Red River Electric $2010.00

Federal Licensing $119.00

Auto creation and signs $111.75

North Dakota One Call $5.20

Edman Agency $50.00

Ottertail power company $5345.35

The Springs Golf Course $12500.00

Dakota Refrigeration $181.08

Randy Rick $120.00

American Water Works $70.00

Hanson Sanitation $4100.00

Nichole Noonan $550.00

Sargent County Auditor $3915.26

Anderson Building Movers $15450.00

Kirsen Heinert $1170.00

Total $86,858.09

The meeting was recessed until March 7th at 4:30pm.

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Dan McKeever, Mayor Jessica Peterson, City Auditor