

THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND

January 3rd, 2022 at the Fire Hall Building at 5pm.

MEMBERS PRESENT: Dan McKeever, Jaimie Gavin, Rosi Odegard, Auston Creech, Brian Gilje

MEMBERS ABSENT:

OTHERS PRESENT: David Even, Jessica Peterson, Lynn (Teller), Jeff Leadbetter, Mike Bassingthwaite, Dennis Wheeler, Wyatt (sheriff's office)

Jaimie made a motion to approve the meeting minutes from December and Brian seconded the motion and all ayes.

Law Enforcement Report: Wyatt was present. December report was not provided. 97 hours, 6 traffic, Jon is dealing with dogs issues in town.

Interstate Engineering Report: Mike present. Planning grant has a 35% match from state, work on it in January.

Resident Form: Dennis Wheeler came in to say his pickup is getting filled up with snow when the plows go by. Dan will personal take care of it.

Building Permits: none

Special Permit: Haley Hill for raffle board for super bowl- mission trip to Gualemala with the UM- PT group. (Rosi/Jaimie)

Real Estate Exemption: none

The Spring's Golf Course: meeting on the 12th at the Spring's at 6pm

Park Board: NDIRF letter signed and wants no coverage at this time. Council would like coverage on all property and equipment.

Joint Power Agreement with school: Kris Beck was not present.

Gwinner Housing Authority (GHA): Need one more member to replace Jerry W., add another promissory note loan to property (Auston/Brian)

Auditor Report: Four percent raise to all employees for 2022 plus a bonus of \$500 to each employee for 2021. (Auston/Rosi)

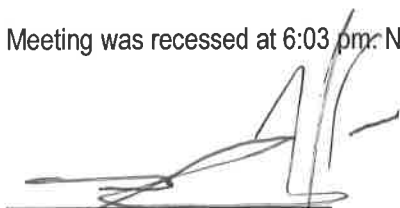
Public Works Report: No written report. All public buildings need to have a back flow for water and needs to be certified each year after being installed. (Gwinner Activity Center, Spring's, EMS, WP, CC, City Shop)

Council Items: Rosi would like to see a 12 senior living center in Gwinner. She will be working on this project. Auston brought up that the fire department would like to add two more cameras to the DVR and the snow removal pile will have to get moved, this will be split three ways.


Attorney: Spring's covenants needs to be the same as the Fairway Addition covenants.

Pay the Bills: (Auston/Brian) Waste Management \$7008.03, Sargent County Treasurer \$118,130.85, Sargent County Auditor \$4922.42, Post Office \$122, Ottetail Power \$5280.29, Hansen Lumber \$130.41, Grotberg Electric \$1425.62, Aramark \$207.45, Payroll \$16,026.04, Wallock-Johnson Insurance \$15,401, ND State Tax Commissioner \$373.28, IRS \$2945.17, Aramark \$63.61, Auston Creech \$180, Core & Main \$1326.07, Daleyn Baasch \$47576.92, Goldstar Products Inc. \$1725.74, Hawkins, Inc \$1794.24, ND Dept. of Transportation \$298..78, Stock Growers Bank \$64, ND Dept. of Health \$16, ND Dept. Environmental \$97.98, Ray-Mac \$10.09, Sweeney Controls \$5597.39, Team Lab \$900, The Teller \$417.68, Titan \$75.60, Wallock-Johnson Insurance \$8, Ottetail Power \$4699.42, Waste Management \$392, J&M Printing \$209.24, Verizon Wireless \$240.24, Ray-Mac \$130, One Stop \$306.71, ND One call \$1.25, ND League of Cities \$75, Welton's Tire Service \$856, Leadbetter Law Office \$1438.41, Hawkins, Inc \$3612.15, Gwinner Businessmen Association \$100, Full Circle Ag \$1023.25, Enderson Construction \$902.72, DRN \$598.11, Colliers International \$500, City of Fargo \$14, Bremer Bank Cardmember \$2131.31, AW Diesel \$247.59, Aramark \$130.64, MDU \$1236.35, NDPERS \$6950.14, IRS \$4642.49, The Spring's Golf Course \$105,886.83

Meeting was recessed at 6:03 pm. Next regular meeting is on February 7th 2022. The spring's meeting is on Jan. 12th at 6pm.



Dan McKeever, Mayor



Jessica Peterson, City Auditor

THE SPECIAL CITY COUNCIL FOR THE CITY OF GWINNER, ND

January 12th at The Spring's Course at 6pm.

MEMBERS PRESENT: Dan McKeever, Brian Gilje, Jaimie Gavin, Rosi Odegard, Auston Creech

MEMBERS ABSENT:

OTHERS PRESENT: Shelby and Paul Serenko, Josh Hansana, Mike Huether, Jessica Peterson

Mayor, Dan McKeever, opened the meeting up and thanked everyone for attending. Some financial reports were looked over and discussed. In 2021, the clubhouse spent \$70,000, the special project spent \$316,559.80 and the golf course spent \$54,003.50; in total of \$440,563.30 of the city one percent sales tax money. The golf association board believes the clubhouse did make a profit in 2021, when you look at just the clubhouse only.

At this time, there was a request for \$105,886.83 to finish out the 2021 year and to start the 2022 year.

\$80,000 Managers wages for 2022

\$11,250 Olson accounting

\$479.56 MTI Distributing

\$13,236.47 GC wages from Nov and Dec. 2021

\$920.80 MDU GC \$146.82/ CH \$773.98 for December

The full two groups will meet back up after first quarter is complete in 2022.

The meeting was adjourned at 7:14 pm.



Dan McKeever, Mayor

Jessica Peterson, City Auditor

THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND

February 7th, 2022 at the Fire Hall Building at 5pm.

MEMBERS PRESENT: Jaimie Gavin, Rosi Odegard, Auston Creech, Brian Gilje

MEMBERS ABSENT: Dan McKeever

OTHERS PRESENT: Darrel Swanson, David Even, Jessica Peterson, Lynn (Teller), Jeff Leadbetter, Mike Bassingthwaite, Barb Melroe, Jaimie Decker, Julie Johnson, Bert Siemieniewski, Ginger Utecht, Rod Utecht, Roger Klemetson, Donna Asche Olson, Margie Strause, Dennis Dahl, Grover Riebe, Andy Stroh, Torrey Gavin, Jason Asche, Charles Klemetson, Barbara Klemetson, Linda McFarland, Diane McDaniel, Jay Enderson

Auston made a motion to approve the meeting minutes from January and Jaimie seconded the motion and all ayes.

Law Enforcement Report: Travis was present. January report was present. 138 total hours, 22 school hours, 2 arrests, 2 accidents, 6 criminal investigations, 26 call for services, 27 traffic warnings, 6 traffic citations

Interstate Engineering Report: Mike present. Applied for a PIP Grant for comprehensive plan for Gwinner \$22,500 grant with \$7875 city cost, GCDC Trailer Court water issue, GCDC will pay for storm drain tiling in the alley to be tied into the street corner (Rosi/Auston), Jason Asche request for 117 feet long pipe along quarter line, easement near golf course, council asked him to get a proposal legal location and get back to us next meeting, city sees no issues at this time, as it helps the golf course fill the retention pond, verbal approval pending legal information from Jason.

Resident Form: Senior Living Center discussion was held with all who attended the meeting. Need to get a layout for some pricing and to come up with an owner of the property. We can start with it going thru Gwinner Housing Authority and GCDC and see what this project will end up costing to build and be complete.

Building Permits: Eric and Brook Olson- Remodel for basement (Jaimie/Auston)

Special Permit: DC/NYC school trip board/raffles (Jaimie/Rosi)

Real Estate Exemption: none

The Spring's Golf Course: \$105,886.83 on 1/3/2022 Next meeting is in April to talk about first quarter sales.

Park Board: Torrey and Andy were present. Andy presented the pool layout design and the Bobcat Baseball field is on hold right now, due the pool design. Going out to bid in the next couple of months.

Gwinner Housing Authority (GHA): Need one more member to replace Jerry W., Rosi will replace Jaimie on the GHA board. (Auston/Brian)

Auditor Report: 2021 year end is complete, OT for January was \$2829.49, and December was \$3471.20, water bill stock cards are in high demand- can't get them, I have about 2 more months' worth, looking into J&M Printing for options.

Public Works Report: No written report. Darrel said the old 2003 plow is not in working, he quoted a new one for \$15,000. Andy mention he will run it thru the airport to see if there is some grant funding, otherwise we will have to pay for it out of the street fund. (Auston/Jaimie)

Council Items: Auston said Ottertail lighting has a grant for all new LED street lighting in town. He will get more information next month.

Attorney: For Jeff to appoint Indigent Defense Services for a case that happened in Gwinner. (Rosi/ Jaimie)

Pay the Bills: (Auston/Jaimie) IRS\$2516.77, Bank of ND \$16,312.50, Sargent County Auditor \$4922.42, Innovation Office Solutions \$76.69, Welton's Tire \$21.50, Waste Management \$7008.03, Verizon Wireless \$240.72, Minn-kota Communication \$120, The Teller \$134.32, Interstate Engineering \$66,917.24, Riteway Business Forms \$148.60, Ray-Mac Inc \$140.09, Overhead Door Company \$546, Ottertail Power Company \$5667.09, One Stop \$412.09, ND Chemistry Lab \$37.08, MDU \$1410.32, Titan \$315, Bobcat of Gwinner \$2612.56, Hansen Lumber \$45.94, Grotberg Electric \$370.50, Full Circle Ag \$2413.55, Enderson Construction \$960, DRN \$599.78, Loffler \$381.60, Bremer Bank Cardmember \$3685.33, Hawkins \$5321.58, BMI \$391, Banyon Data Systems \$1680, AW Diesel Service \$1360.83, NDPERS \$6592.07, IRS \$5645.04, City of Fargo \$14, Post Office \$118.90, Office of Stat Tax Comm. \$18.66, Secretary of State \$36, CAN Surety Direct Bill \$50

Meeting was adjourned at 6:19pm. Next regular meeting is on March 7th 2022 at 5pm.



Brian Gilje, City Council President



Jessica Peterson, City Auditor

THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND

March 7th, 2022 at the Fire Hall Building at 5pm.

MEMBERS PRESENT: Jaimie Gavin, Rosi Odegard, Auston Creech, Brian Gilje

MEMBERS ABSENT: Dan McKeever

OTHERS PRESENT: Darrel Swanson, David Even, Jessica Peterson, Lynn (Teller), Jeff Leadbetter, Travis Paeper, Carrili and Mike Larson

Auston made a motion to approve the meeting minutes from February and Jaimie seconded the motion and all ayes.

Law Enforcement Report: Travis was present. February report was present. 123 total hours, 19 school hours, 4 arrests, 3 accidents, 7 criminal investigations, 24 call for services, 19 traffic warnings, 6 traffic citations. Travis also mention that parking tickets need to be moved back to \$20 per ticket instead of the \$50. Jeff Leadbetter needs to update the ordinance on that fee.

Interstate Engineering Report: not present.

Resident Form: none

Building Permits: Mike and Carrili Larson- Detached garage with water meter hookup 32x32 (Jaimie/Auston)

Special Permit:

Real Estate Exemption: none

The Spring's Golf Course: Next meeting is in April to talk about first quarter sales.

Park Board: April 22, 2022 pool design, Nov. 2022 bids, April 2023 start date? IE would like to meet with mayor.

Gwinner Housing Authority (GHA): Need one more member.

Senior Living Center: GCDC and GHA have agreed to go in half for an architect (\$4000)

Auditor Report: Two positions are up on city council, to get spec house plans from builder/owner it would be \$1920, then we can go out to bid (Jaimie/Auston) Bid request will go out and bid opening will be on April 4th at 4:30pm, due at 4pm. Jessica did send the letter to Gwinner Airport for the balance of \$16,475.85.

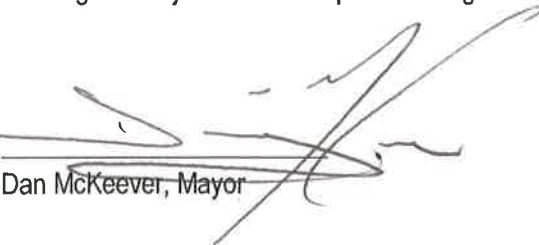
Public Works Report: No written report. Water ordinance needs to add backflow prevention, samples were given to Jeff Leadbetter to update. The new city plow was ordered for \$12,000, Main street lights needs some new bulbs, Ottetail does not do them. City gate was damaged by the plow, the gate needs to be larger so bigger items can get thru. Darrel submitted a claim. VFD was ordered by Darrel.

Council Items: Auston will work on getting interior lighting grant for all city buildings. All Ottetail street lights will done in 2023 to all LED lighting.

Attorney: Gwinner Activity Center joint power agreement was handed out to look over, covenants and easement for GCDC 3rd Addition, water ordinance updated with backflow prevention, parking fee updated

Pay the Bills: (Jaimie/Auston) Post Office \$252, Aramark \$130.64, Bobcat of Gwinner \$25.62, City of Fargo \$14, DRN \$259.10, Even Law Office \$540, Full Circle Ag \$1126.37, Grotberg Electric \$475.04, Hansen Lumber \$54.94, Hawkins, Inc \$1302.75, Interstate Engineering \$4500, Lake Agassiz water Auth. \$250, MDU \$1458.13, One Stop \$253.63, Titan \$757.50, Workforce Safety & Ins. \$1227.84, ND Rural Water System \$315, Verizon Wireless \$240.72, The Teller \$241.96, Team Lab \$921, Share Corporation \$206.90, SEMCA \$1000, Sargent County Auditor \$4922.42, Ray-Mac \$58.60, Waste Management \$1330.03, IRS \$7056.18, NDPERS \$6374.63, Ottetail Power Company \$5780.51, Computer Express \$799.99, Grotberg Electric \$1355.59, Lute Simley \$1920.

Meeting was adjourned at 5:55pm. Next regular meeting is on April 4th at 5pm.


Dan McKeever, Mayor


Jessica Peterson, City Auditor

THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND

April 4, 2022 at the Fire Hall Building at 5pm.

MEMBERS PRESENT: Jaimie Gavin, Rosi Odegard, Auston Creech, Brian Gilje

MEMBERS ABSENT: Dan McKeever

OTHERS PRESENT: Darrel Swanson, David Even, Jessica Peterson, Lynn (Teller), Jeff Leadbetter, Travis Paeper, Kris Beck, Mike Bassingthwaite, Kent Thoreson

Auston made a motion to approve the meeting minutes from March and Jaimie seconded the motion and all ayes.

Law Enforcement Report: Travis was present. March report was present. 122 total hours, 29 school hours, 2 arrests, 2 accidents, 8 criminal investigations, 24 call for services, 17 traffic warnings, 7 traffic citations, working with Snapchat on a luring of a minor. Travis also mention that parking tickets need to be moved back to \$20 per ticket instead of the \$50. Jeff Leadbetter needs to update the ordinance on that fee. Parking on Main Street was brought up by Rosi and Jeff, can't enforce without signs. 2 hour parking, they are also monitoring side by sides in town. 2022 increase went from \$4922.42 to \$5104.55 (Jaime/Auston)

Interstate Engineering Report: Mike and Kent present.

Resident Form: none

Building Permits: Dean Seelig (211 1st St NW)-new shed roof and repair house roof, Titus and Ken Trevithick (215 Main St. S) –remodel interior of home (Rosi/ Jaimie)

Special Permit: GA Church- 50/50 raffle fundraiser (Jaimie/ Auston)

Real Estate Exemption: none

The Spring's Golf Course: Need to meet with board members to go over 1st quarter

Park Board: next meeting is on April 10th 6pm, IE would like to meet with mayor on the new pool after this meeting

Gwinner Housing Authority (GHA): Julie Johnson approved to be on the board (Rosi/Jaimie), Sell of townhomes, bid for new roofs, put out RFP for the senior living center to two architects.

Auditor Report: Election paperwork is due on 4/11 at 4pm, spec house bids can in very high at \$532,500- reject all bids(Auston/Brian), clean up weekend will get planned out for May 13-15, pet clinic at Red Barn will be in May.

Public Works Report: No written report. Water ordinance needs to add backflow prevention, samples were given to Jeff Leadbetter to update. Working on backflow paperwork with the state to get all our city buildings up to code. The well, at The Spring's needs to be metered and have a valve in it. It will cost them over \$3000.00. Darrel to meet with Damon out at The Spring's on this. Looking at getting a wider gate at the shop, working with insurance on that.

Council Items:

Attorney: Gwinner Activity Center joint power agreement was handed out to look over, covenants and easement for GCDC 3rd Addition needs to be done, water ordinance updated with backflow prevention needs to be done and parking fee updated needs to be updated.

1st Reading on Ordinance number 22-1 on water backflow equipment (Jaime/ Auston), GCDC 3rd addition covenants and easements (Brian/Rosi)

Pay the Bills: (Jaimie/Brian) Aw Diesel Services \$110.65, Waste management \$5678, Verizon Wireless \$722.16, USA Blue Book \$510.31, Titan \$159.50, The Teller \$10925, Sargent County Auditor \$5650.94, The Home Shop \$603.94, Ray-Mac Inc \$116.08, Team Lab \$1731.50, Starion Bond Services \$184,190, Softline Data \$745, Welton's Tire Service \$37, Aramark \$35.02, Bremer Bank Cardmember \$3278.88, Computer Express \$12999, Dacotah Paper Co. \$93.46, DRN \$440.52, Electric Pump \$906, Full Circle Ag \$1060.45, Hawkins \$10.818.73, J & M Printing \$176.14, Midwest Pest Control \$310, MDU \$998.02, ND One Call \$3..90, One Stop \$454.76, IRS \$2649.80, Sargent County Treasurer \$65, NDPERS \$6658.65, IRS \$2535.80, Bobcat of Gwinner \$378.18, Dakota Plains Co-op \$19.38, ND Chemistry Lab \$116.54, ND Dept. of Health \$16, ND State Tax Commissioner \$886.28, Post Office \$122, Waste Management \$7061.23, Ottertail Power \$5930.35, ND State Tax Commissioner \$583.40

Meeting was adjourned at 5:55pm. Next regular meeting is on April 4th at 5pm.


Dan McKeever, Mayor


Jessica Peterson, City Auditor

THE EQUALIZATION CITY COUNCIL MEETING FOR THE CITY OF GWINNER, ND

April 4th, 2022 at 6:10pm in the Fire Hall Building.

MEMBERS PRESENT: Dan McKeever, Brian Gilje, Auston Creech, Jaimie Gavin, Rosi Odegard

MEMBERS ABSENT:

OTHERS PRESENT: Jessica Peterson, David Even, Denise Ferderer, John Thompson

President Brian Gilje opened up the meeting and then turned it over to Denise, Tax Director.

The changes in true and full value list was looked over. Auston made a motion to approve and Jaimie seconded the motion and all ayes. Motion passed.

Changed in true and full value non abstract change was looked over. No changes were made. Jaimie made the motion to approve as is and Rosi seconded the motion and all ayes. Motion passed.

Rosi also made a motion to accept assessment book as is for now. Auston seconded the motion and all ayes. Motion passed.

Equalization meeting was adjourned at 6:14pm.

John Thompson walked in at 6:20pm and was here for the 6:30pm equalization meeting. His letter stated it was at 6:30pm. Jessica called Denise back to Gwinner for his concerns. Meeting was reopened at 6:45pm. Parcel number 31-9368000 John and Patty Thompson had an increase of \$12,600 and nothing has been done in the last year, according to John. Denise said she would look into this and get back to John and the city council on this when she had more information. Council agreed parcel number 31-9368000 needs to be looked into and see what happened and why it went up that much. Mayor McKeever asked to see ten years back on that property.

City Council thanked Denise for coming back to Gwinner to listen to John's concerns.

Equalization meeting was adjourned at 6:52pm.



Dan McKeever, Mayor



Jessica Peterson, City Auditor

THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND

May 2nd, 2022 at the Fire Hall Building at 5pm.

MEMBERS PRESENT: Jaimie Gavin, Rosi Odegard, Auston Creech, Brian Gilje, Dan McKeever

MEMBERS ABSENT:

OTHERS PRESENT: Darrel Swanson, David Even, Jessica Peterson, Lynn (Teller), Jeff Leadbetter, Travis Paeper, Mike Bassingthwaite, Julie Johnson, Scott Johnson, John Thompson, Jerry Waswick

Brian made a motion to approve the meeting minutes from April and Jaimie seconded the motion and all ayes.

Law Enforcement Report: Travis was present.

Interstate Engineering Report: Mike and Kent present. New swimming pool committee and council needs to meet. \$823,175 over budget.

Resident Form: John Thompson on this property taxes. Council would like Denise to walk thru the house with John and have him tell her what he has done to the house. Jessica will call Denise to line this up.

Building Permits: Eric Overn (402 33rd Ave NW)- New shingles, siding and windows, Elwood Odegard (402 3rd Ave NW) – new patio door on house (Jaimie/ Rosi),

Special Permit: El Zagal Viking Patrol, Inc. for Overtime Bar and the Spring's (Rosi/Brian)

Gwinner Park Board: Meeting date May 9th at 5pm

Real Estate Exemption: none

The Spring's Golf Course: Meeting date May 9th at 6pm

Gwinner Housing Authority (GHA): Julie Johnson was present. RFP for the senior living center to two architects are due today.

Gwinner Activity Center: Joint Power agreement was signed by both parties, Jeff will now look over it again and then return to us. Kris is still looking for the parking lot deed to be redone with both parties on it.

2nd Reading on Ordinance number 22-1 on water backflow equipment (Auston/Rosi), #22-2 relating to parking fee (Brian/Auston)

1st Reading on Ordinance number 22-3 Under the Influence of Intoxicating Liquor or controlled substances not to operate motor vehicles (Brian/Auston)

Auditor Report: NDIRF increase on Fire & Tornado Policy, Pet Clinic on May 25 from 3:30-5:30pm at the Red Barn Vet., clean-up weekend on May 13, 14, 15, and we were approved for 1% health premium reduction thru NDPERS for July-June 2023, summer auditor assistance will hired, Sheridan McKeever, we are a 2021 tree City USA, Council went over the Integrated Preparedness Plan (IPP)

Public Works Report: No written report. Need to find a way to keep the banners up on Hwy 13, the wind is taking them down. Lift stations is working double right now with all the rain water.

Council Items: Dan would like the city employees to start using Timelogix software. It is \$99 for set up and \$20 a month after that. (Auston/Jaimie)


Attorney: Jeff handed out the covenants and easement for GCDC 3rd Addition, and the school parking lot updated needs to be updated.

Pay the Bills: (Rosi/Brian) IRS \$2019.88, Core & Main \$367.79, Leadbetter Law Office \$2741.02, Jet-way Inc \$2372.50, Hawkins, Inc \$1503.95, Hansen Lumber & Hardware \$276.994, Grotberg Electric \$615.48, ND Dept. Environmental \$18.54, DRN \$439.78, ND Dept. of Health \$16, Bremer Bank Cardmember \$3381.45, Bremer Bank \$14,331.39, AW Diesel Service \$358.98, Auston Creech \$120, Aramark \$95.75, NDPERS \$6426.38, Full Circle Ag \$660.33, USA Blue Book \$324.10, MDU \$862.80, VGM Financial Services \$517.58, Payroll \$13,456.65, The teller \$297.62, Sargent County Auditor \$5104.55, Ray-Mac \$114.03, Ottetail Power Company \$5283.34, One Stop \$401.75, ND One Call \$5.20, Waste Management \$7585.55, IRS \$2205.28, Aramark \$35.02, Ottetail Power \$47.74, Post Office \$122, The Teller \$83.72, VGM Financial Services \$517.58

Meeting was adjourned at 6:12pm. Next regular meeting is on May 9th at 5pm.



Brian Gilje, President



Jessica Peterson, City Auditor

THE SPECIAL CITY COUNCIL FOR THE CITY OF GWINNER, ND

May 9th at the fire hall building at 5:04 pm.

MEMBERS PRESENT: Dan McKeever, Brian Gilje, Jaimie Gavin, Rosi Odegard, Auston Creech

MEMBERS ABSENT:

OTHERS PRESENT: Dennis Dahl, Andy Stohl, Christina Ferderer, Jesse Herman, Michael Sorlie, Samantha Opdahl, Jessica Peterson, Mike Bassingwaite and Brian Milne, Lynn Kaspari, Josh Hansana, Mike Huether, Dawn Anderson, Jerry Waswick, Damon and Max, Shelby and Paul Serenko, Jessica Peterson

Mayor, Dan McKeever, opened the meeting up and thanked everyone for attending. The park board members and pool committee was on hand to update the city council on where they are at and what needs to happen to keep the project going. Brian and Mike from Interstate Engineering were on hand to explain the project schedule for overall design and construction.

Aquatics Complex Design	May-22	Oct-22
Advertise and open bids for new Aquatics Complex	Oct-22	Nov-22
Award Pool construction bids	Nov-22	Dec-22
Order pool equipment and materials	Jan-23	Apr-23
Site preparation/bathhouse and equipment building construction	Apr-23	Jun-23
Full Aquatics site construction	Jun-23	Oct-23
Perimeter fencing	Oct-23	Nov-23
Commissioning and start up	Apr-24	May-24
Opening of new pool	Jun-24	

The estimated probable project cost is at \$3,273,175. The city will only put in \$2,450,000; which will then leave \$823,175 over budget. City council asked the park board where this would come from; Andy is apply for grants and then thru fundraising. We will need to cut some items out to get it closer to the \$2.4 million. If we eliminated the waterslides that would be \$400,000, and for the swim channel that would eliminate \$200,000. We are still short. The two groups decided that there are 3 alternates on the bid: Current channel, one speed slide, and three water features.

The City of Gwinner was informed today that we were selected to receive the 2022 Partners in Planning Grant in the amount of \$22,500 for a comprehensive plan for Gwinner. (Auston/ Jaimie)

Mayor Dan McKeever then open the meeting up to The Spring's Golf Association group.

Some financial reports were looked over and discussed. Paul reported that he had a list of items that need to be looked at. He will send over the list to Jessica for city council to review.

The meeting was adjourned at 7:14 pm.


Brian Gilje, President


Jessica Peterson, City Auditor

THE SPECIAL CITY COUNCIL FOR THE CITY OF GWINNER, ND

May 25th at meeting room at the Fire Hall at 5:30pm.

MEMBERS PRESENT: Dan McKeever, Brian Gilje, Jaimie Gavin, Rosi Odegard, Auston Creech

MEMBERS ABSENT:

OTHERS PRESENT: Dennis Dahl, Andy Stohl, Christina Ferderer, Jesse Herman, Paula Hanson, Michael Sorlie, Scott Johnson, Samantha Opdahl, Jessica Peterson, Mike Bassingwaite

Mayor, Dan McKeever, opened the meeting up and thanked everyone for attending. The park board would like to add more alternates to the bid process. Currently there are 3 alternates at this point: Current channel, one speed slide, and three water features. They would like to add the second water slide, and add the two additions one for concessions, seating and the other one for more restrooms. The board feels these are very important and would like to apply for grants to get this part of the project right away. The board felt Brian mislead them, when he said there was no charge for changes at this point and this is the time to change things if needed. They would like to request detail charges from Interstate Engineering from the past invoices and all invoices going forward. Jessica will request this from Mike B. The park board did ask if the city was willing to put any more money towards the project, but at this time the city council was not interested at this point.

The park board is still waiting for updated operational cost to run the new pool as the design is layout today. After much discussion, the city council approved to add the two more alternates to the project to go out to bid. This will increase our contract with Interstate Engineering, we did get Mike B. on the phone to see if he would have any idea on how much this is going to cost us to add those additional alternates. Mike would have to get back to us on that. He did say to sign the amendment #3 if we wanted to keep going forward and it will need to be updated again at some point. Rosi made the motion to sign the amendment #3 to go forward with the bid process for the new pool. Total design fee of \$299,500 and construction administration is estimated to be \$95,000. Jaimie seconded the motion and all ayes. Mayor Dan signed the agreement.

The city will issue a new bond for \$2 million dollars for 20 years. The payment will come out of the two percent sales taxes fund. \$500,000 will be paid up front with the two percent sales tax fund. (Jaimie/ Rosi)

The meeting was adjourned at 6:10pm.



Brian Gilje, President



Jessica Peterson, City Auditor

THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND

June 6th, 2022 at the Fire Hall Building at 5pm.

MEMBERS PRESENT: Jaimie Gavin, Rosi Odegard, Auston Creech, Brian Gilje

MEMBERS ABSENT: Dan McKeever

OTHERS PRESENT: Darrel Swanson, David Even, Jessica Peterson, Lynn (Teller), Jeff Leadbetter, Mike Bassingthwaite, Julie Johnson, Scott Johnson, Torrey Gavin, Julie Johnson, Dennis Dahl, Jerone Boogs Sr. and Jerone Boggs Jr., Chris Ferderer, Wyatt Schilling

Auston made a motion to approve the meeting minutes from May and Jaimie seconded the motion and all ayes.

Law Enforcement Report: Wyatt was present. No report. Rug dog did go thru the school and parking lot in May. Nothing found.

Interstate Engineering Report: Mike present. Bid design for the two sides off the pool entrance is going to cost \$14,100. Still looking for breakdown from IE on the pool charges, Fairway Addition is complete, 2023 project for the NW area sidewalk to golf course will be in the starting phase. Next project to submit in for 2024-2025 would be...going to the Dollar General safety?

Resident Form: none

Building Permits: Eric Overn (204 1st ST NW)-Anchors for walls on all sides of house done by American Waterworks, Auston Creech (128 Maplewood Dr.)- Flooring, new exterior door on south side, Joshua Hansana (412 4th St. NW)-Garage Roof repair and remodel of dog kennel (Rosi/ Jaimie)

Christopher Ferderer (203 3rd ST SE)-add attached 52x30 garage to house and siding house (Auston/Jaimie)

Jerone Boggs Sr. – wants to build 3 bedroom home with garage/hobby room on GCDC 3rd addition on Block 2 Lot 4 - pending approval after submitting in building permit for house design.

Special Permit: Overtime Bar- 6/17 for anniversary party, 7/9 Gwinner Days (Jaimie/ Rosi)

Gwinner Park Board: Torrey was Present. Pool is running for the 2022 season and Bobcat baseball field is going to get some grass growing, he will let the committee know it will be \$14,100 to design the two extra spaces off the pool entrance.

Real Estate Exemption: none

The Spring's Golf Course: No list from Paul as of yet, council would like the Spring's Board to prioritize the list and get back with city council on the findings.

Gwinner Housing Authority (GHA): Senior Living Center meeting needs to take place to pick an architecture; could be up to \$6800 for the 1st phase of drawings, this will come out of sales tax money if city needs to half it with GCDC (Auston/ Jaimie), Results Realty will be coming to look at the townhome so we can get them on the market, two roof to be replaced.

2nd Reading: Ordinance #22-3 Under the Influence of Intoxicating liquor or controlled substances not to operate motor vehicles (Auston/ Jaimie)

Gwinner Activity Center: Looking for a deed for the parking lot so it is half city and half school

Auditor Report: NDIRF claim was processed and we got a check for \$1991.50, NDPERS insurance credit to go into a TIAA account for the same amount each month (Rosi/Auston), NS request for a location to host the Pre-K classroom, asked about community center, but mostly rented out each week to Bobcat, there was mention of the GA Church location, but nothing on the city owned buildings, budget for 2023 is coming, JDA Meeting this Wednesday, Timelogix is set up with all employees, Darrel and Dave also go new cell phones

Public Works Report: No written report. Still looking for a city shop gate quote would like the gate to be wider this time, bid for concrete holes around town came in at \$74,128.96 from Serocki Excavating, Inc and \$71,015 from Bituminous Paving Inc. Use the street fund to pay for that work to be done by Bituminous Paving. (Rosi/ Jaimie)

Council Items: Auston- Fire siren controllers need to be updated \$9114.80 with the city to pick up \$2278.70 and the siren timers to sync all sirens for the noon whistle \$2544.50 (Jaimie/ Rosi)

Attorney: GCDC 3rd addition amended covenants and easements were handed out last month, they should be the same as the Fairway Addition ones. (Auston/Jaimie) Jessica will try to get all the owners to sign off on the new amended covenants and easements. Gwinner Activity Center parking lot needs a new deed with both our names on it.

Pay the Bills: (Jaimie/Rosi) Hawkins, Inc \$5869.51, Full Circle Ag \$201.29, Grotberg Electric Inc \$506, Core & Main \$1300.88, Computer Express \$120, Bremer Bank Cardmember \$5811.73, Titan Machinery \$240.50, USA Blue Book \$480.01, Verizon Wireless \$385.61, Waste Management \$8692.60, IRS \$4685.36, Bobcat of Gwinner \$332.16, Team Laboratory \$2576.50, Ferguson Waterworks \$382.01, Hansen Lumber & Hardware \$515.64, Interstate Engineering \$3571.32, J & M Printing, Inc \$518.44, Jessica Peterson \$18943, Lide Gas & Equipment \$219.01, Lynn Johnson Lock and Key \$27.16, MDU \$501.39, ND Municipal Attorney \$35, ND One call Inc \$38.45, One Stop \$667.34, Ray-Mac Inc \$50.88, Sanitation Products \$455, Sargent County Auditor \$5104.55, Sign Solutions \$950.36, NDPERS \$6557.18, Ottertail Power Company \$5090.53, Post Office \$122, TIAA \$1776.10, Aramark \$35.02, IRS \$2535.16

Meeting was adjourned at 5:50pm. Organization Meeting is on Tuesday, June 28th at 5pm. Next regular meeting is on July 11th at 5pm.


Dan McKeever, Mayor


Jessica Peterson, City Auditor

THE CITY COUNCIL ORGANIZATION MEETING FOR THE CITY OF GWINNER, ND

June 28th, 2022 meeting room at the Fire Hall at 5:00pm.

MEMBERS PRESENT: Dan McKeever, Jaimie Gavin, Auston Creech, Michelle Goettle, Bryton Ciesynski

MEMBERS ABSENT:

OTHERS PRESENT: Sheridan McKeever, Jessica Peterson, Joseph Anderson, Teresa Anderson

Building Permit: Joseph and Teresa Anderson requested a building permit and a deed to the lot on the corner of Eagle Lane and 4th Street NW. The home proposed is a 1700 sq ft, one level home. It will be built by Joseph Anderson (unlicensed contractor). The council approved the Anderson's living on the lot in a mobile home until the project is finished.

Motion made by Auston Creech, Seconded by Michelle Goettle. All ayes, motion passed.

Other Building Permits: The Crossroads Motel is redoing the flooring in the building and remodeling the roof. Kenny Wiederholt is re-shingling his home.

Motion made by Auston Creech, Seconded by Bryton Ciesynski. All ayes, motion passed.

Mayor Appointments:

City Engineer: Interstate Engineering, City Attorney: Jeff Leadbetter, City Auditor: Jessica Peterson, Police Contract: Sargent County (Sheriff: Travis Paeper)

Nomination/Appointment of Council President/Vice President:

President: Jaimie Gavin, Vice President: Auston Creech

Council Member Portfolio's

Michelle Goettle and Auston Creech **New Swimming Pool/Park Board Committee**

Bryton Ciesynski and Jaimie Gavin **The Spring's Golf Course Committee**

Auston Creech and Bryton Ciesynski **Gwinner Activity Center Committee/Airport Authority Committee**

Dan McKeever and Michelle Goettle **Gwinner Housing Authority/Senior Living Center Committee**

Dan McKeever and Jaimie Gavin **Sargent County JDA/Housing and Jobs Committee**

Auston Creech and Bryton Ciesynski **Fire Dept./Ambulance/Sargent County EMS and Sheriff's Dept. Committee**

Michelle Goettle and Auston Creech **Pets, Weeds, Junk, Zoning & Variances, Building Permits**

Auston Creech and Bryton Ciesynski **HR, Economic Development, Finance & Purchasing, City Office, Meeting Room**

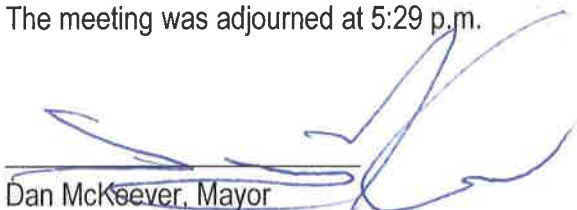
Jaimie Gavin and Michelle Goettle **Trees, City Parks, Cemetery, Community Center**


Michelle Goettle and Jaimie Gavin **Water (water plant), Sewer (lagoons & lifts), Garbage (WM)**

Bryton Ciesynski and Auston Creech **Streets & Alleys, Signage, Sidewalks**

Auston Creech and Bryton Ciesynski **City Shop & Yard, Street Lights/banners, Main Street**

The meeting was adjourned at 5:29 p.m.


Dan McKeever, Mayor


Jessica Peterson, City Auditor

THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND

July 11th, 2022 at the Fire Hall Building at 5pm.

MEMBERS PRESENT: Jaimie Gavin, Auston Creech, Bryton Ciesynski, Michelle Goettle, Dan McKeever

MEMBERS ABSENT:

OTHERS PRESENT: Darrel Swanson, David Even, Jessica Peterson, Lynn (Teller), Jeff Leadbetter, Sheridan McKeever, Christina Ferderer, Travis Paeper

Jaimie made a motion to approve the meeting minutes from June and Auston seconded the motion. All ayes, motion carried.

Law Enforcement Report: Travis Paeper reported a domestic abuse from a gentleman that had been stalking a local woman and attacked her after work by burning her neck with a cigar. There was a shooting in the trailer park. People were smoking meth and playing with a gun, one man was shot in the foot. There was one traffic accident, and one DUI in town, the driver fled the scene. One domestic abuse injury, the suspect fled. The street dance was a success and no incidents occurred. Deputy Jon reported to Paeper that some street lights are not working in various parts of town. Gwinner's Click It or Ticket initiative went well, there were 18 citations total in Gwinner.

Interstate Engineering Report: Mike present. Bid design for the two sides off the pool entrance is going to cost \$14,100. Still looking for breakdown from IE on the pool charges. The Park board was going to meet after council if they wanted to proceed with building additions, but they decided not to. The major decisions are done, but some design is left to do. The next step is to finalize designs and go out to bid in the fall.

Motion to hire Ohnstad Twittchell, PC, to bond \$2,000,000 and put \$500,000 down from the sales tax fund. (Jaimie/Auston)

The Fairway Addition is complete, 2023 project for the NW area sidewalk to golf course will be in the starting phase. There will need to be a Class 1 archaeologist study to make sure no artifacts are there. The cost is \$800 for the first phase. It could cost a few thousand dollars for archaeologists to come dig pot holes if they find potential for artifacts. The next project to submit in for 2024-2025 would be a path to Dollar General.

Applications are due in August for the next round of sidewalk funding. (Bryton/Jaimie)

Resident Form: none

Building Permits: Four building permits were proposed: Ken Weiderholt (107 2nd St SE) shingles house and garage, Taylor Waloch (502 5th ST NW) repair current deck on south side, Sam French (16 2nd Ave NW)-remove and replace existing garage 20x14x10, Wendy McFarland (20 1st ST NW) enclosing bottom of deck

Motion to approve by Auston, seconded by Michelle. All ayes, motion carried

Special Permit: Food Trucks: permits were sent out, but none were filled out and returned.

Motion to approve, contingent on their paperwork being filled out, made by Jaimie, seconded by Briton. All ayes, motion carried.

Gwinner Park Board: Christina was present. They will be meeting soon to go over fundraising ideas for the pool. New member, Kyle Flemmer. Sam Opdahl and Jesse Herman were re-elected.

The Spring's Golf Course: No list from Paul as of yet, council would like the Spring's Board to prioritize the list and get back with city council on the findings. Has a water table issue, water coming off of the west end. Water gets in air ducts after heavy rain. Two options to fix the problem are concrete or drain tile. Concrete option would add additional parking for carts.

Gwinner Housing Authority (GHA): Unit 410 Damages amounting to over \$3,200. Jeff Leadbetter is going to send a letter to tenants.

Auditor Report: Airport received a \$5000 grant for rehab of access roads and east Taxilane (Design). Jeff L. made corrections on GCDC 3rd Addition Covenants and Easements, JDA House to be placed on Block 1 Lot 3 of the GCDC 3rd Addition. This lot needs a quit claim deed to Riverside-Joe Holmgren (Auston/Bryton). Airborne sprayed for mosquitos before Gwinner Days.

Motion to change bank signature to all current council members. Motion was made by Jaimie, seconded by Auston. All ayes, motion carried.

Public Works Report: New quote for gate at the shop, went up \$288, making it 2 feet wider. Got a quote for new street sweeper, \$249,000.00. Payment would be \$54,000/ year for 5 years. Is in the budget under Highway, along with a new pickup, \$290,000. If we order it now, we will get it in the spring.

Motion to buy it and then discuss financing was made by Jaimie seconded by Michelle. All ayes, motion carried.

There are six unused Waste Management dumpsters sitting in Gwinner. Discussed having them removed. There are weeds in the sidewalks, citizens should be up keeping them, but they aren't. Council discussed ways to clean them up. GCDC Properties need to be kept up. Daryl has been mowing one of them. Citizens have complained about the snowflakes on the light poles. Bobcat sells a lift attachment, wondering if we can rent one.

Pay the Bills: (Auston/Michelle) Dakota Septic Service \$170, ND Dept. Environmental \$200, ND Chemistry Lab \$1480.25, MDU \$142.50, Hawkins, Inc \$6033.51, Hansen Lumber & Hardware \$72.22, Grotberg Electric Inc \$144.84, Full Circle Ag \$3166.56, DRN \$1353.18, NS School \$8150.50, Dakota Plains Co-op \$19.38, Computer Express \$75.99, Bremer Bank Cardmember \$4646.40, Bobcat of Gwinner 123.05, AW Diesel Service \$56.22, Aramark \$37.90, ND PERS \$6566.04, Payroll \$13,753.14, IRS \$2398.36, Enderson Construction \$3389.89, Sweeney Controls \$4774.39, WIN-911 Software \$1782, Welton's Tire Service \$73.50, Waste Management \$7496.04, Walock-Johnson Insurance \$6411, VGM Financial Services \$517.58, Verizon Wireless \$240.72, USA Blue Book \$333.33, Titan \$240.50, ND Dept. Of Health \$32, The Sargent Teller \$332.49, ND State Tax Commissioner \$793.32, Share Corporation \$517.54, Sargent County Auditor \$5104.55, Sanitation Products \$2180.71, Red River Valley \$30, Ray- Mac Inc \$53.35, post Office \$134.20, One Stop \$1060.87

Meeting was adjourned at 5:57 pm. Next regular meeting is on August 1st at 5pm.

Dan McKeever, Mayor

Jessica Peterson, City Auditor

THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND

August 1st, 2022 at the Fire Hall Building at 5pm.

MEMBERS PRESENT: Jaimie Gavin, Auston Creech, Bryton Ciesynski, Michelle Goettle, Dan McKeever

MEMBERS ABSENT:

OTHERS PRESENT: Darrel Swanson, David Even, Jessica Peterson, Lynn (Teller), Jeff Leadbetter, Sheridan McKeever, Samantha Opdahl, Michael Sorlie, Carter Sorlie, Travis Paeper, Scott Johnson, Torey Gavin, Brandi French, Sam French, Mike Basingthwaite
Motion to approve last month's minutes made by Jaimie, seconded by Michelle. All ayes, motion carried.

Law Enforcement Report: Sheriff Travis Paeper reported this month was very quiet. The street dance was uneventful, and the police department is now preparing for school to start.

Interstate Engineering Report: Brett Moore is the lead planner for interstate engineering. First part of the Partners and planning grant is contracting. They want to start planning process in August to finish and have written plan in June 2023. The total amount of the grant is \$30,375, our amount is \$22,500 and difference is around \$8,000. Motion to approve it is made by Jaimie, seconded by Auston. All ayes, motion carried.

Comprehensive planning grant is to get a comprehensive plan in place. It is part of the main street initiative and would get us in line for bigger grants in future.

Building Permits: Joseph Anderson updated his house layout but only changed interior aspects concerning walls, etc.

Resident Form: Brandi and Sam French bought Jim Officer's house, which they plan on taking down. They were wondering what the requirements were on building back on that lot. They want to put a manufactured double wide on the lot, but did not know what the ordinances were in the Klykken Edition. Council told them they could put anything they wanted there, as long as it did not break the line of sight with the other houses on that street. The French's also want to turn the new build to face 1st St instead. To get the address changed, they would need to talk to Jessica. Council approved Sam dropping a temporary shed in to hold tools.

Gwinner Park Board: Samantha Opdahl and Michael Sorlie reported vandalism at the parks in town, mainly Wright Park. Paula Hansen called on Friday (7/29) to report it. The Park Board would like to get some cameras out there and requested that they be hooked up to the city's cloud, the board would pay for their share. The council approved.

Spring's Golf Course: Have not gotten a list from Paul yet. Have not gotten estimates for drainage yet.

Auditor's Report: The budget hearing date October 3rd at 5 p.m. with the regular meeting to follow. Got an email from the Sargent County Water Board for a notice that we have been neglecting to pay them in 2020, 2021, and 2022; \$8,984 each year. No more info or bills have come. Jeff thinks that would have been included in the Real estate tax bill.

Public Works Report: Starting patching pavement spots (8/1), will finish (8/2). Golf course is beginning to get water today; the pond was dry. The back hoe is broken and no one has come in to fix it yet. Last winter, a bunch of water shut off boxes came up and got shaved off with the snowplow. Found a tool to fix it called a curve cutter that costs \$3,600. The money would come out of the Water account

Motion was made to buy it by Auston, seconded by Bryton. All ayes, motion carried.

Council decided against buying a lift to remove the snowflakes. A 21 ft lift cost \$12,000.

Special Assessment Committee: Getting the numbers completed and then the committee will need to meet to go over them.

Motion to pass the numbers, once we have them was made by Bryton, seconded by Jaimie. All ayes, motion carried.

Attorney: The resolution to create the bond for the pool out of the 1% sales tax

Motion was made by Jaimie, seconded by Auston. All ayes, motion carried.


Other: Sheridan is looking into a memorial program for Gwinner. Memorials would include things like benches, trees, picnic tables, etc.

Verizon needs to spray around their tower. DRN needs to spray around theirs. Council decided that specials will be put on the property 216 1st St SE.

Pay the Bills: (Auston/ Bryton) Ferguson Waterworks \$54.14, One Stop \$579.15, ND One Calls Inc \$23.30, IRS \$4363.70, Hawkins, Inc \$7104.29, Hansen Lumber & Hardware \$63.98, Grotberg Electric \$77, Ottertail Power Company \$5674.38, Full Circle Ag \$1140.69, ND Rural Water System \$335, DRN \$446.96, Bremer Bank Cardmember \$3716.93, Bremer Bank \$13,753.14, Bank of ND \$96,312.50, Airborne Custom Spraying \$2467.50, NDPERS \$6327.11, Govoffice \$570, VGM Financial Services \$517.58, Ray-Mac \$155.79, Red River Valley & Western Railroad \$50, Midwest Pest Control \$155, Sargent County Auditor \$5104.55, Team Laboratory Chemicals \$1751.50, TIAA \$1776.10, Verizon Wireless \$195.95, Post Office \$134.20, The Spring's Golf Course \$107,342.75, Aramark \$105.06, Dacotah Paper Co. \$41.03, ND One Call \$23.40, Grotberg Electric \$196, Bobcat of Gwinner \$77.73, Bituminous Paving \$70,589.75, Ferguson Waterworks \$54.14, IRS \$2642.09, MDU \$156, ND Chemistry Lab \$354.84, ND League of Cities \$250, Ray-Mac \$167.97, Waste Management \$7566.09, Lesmeister Gravel, Inc \$107.50, ND Dept. of Health \$16

Meeting was adjourned at 6:14 p.m.

Next regular meeting is on September 13th at 5p.m.


Dan McKeever, Mayor


Jessica Peterson, City Auditor

THE SPECIAL CITY COUNCIL FOR THE CITY OF GWINNER, ND

August 17th at meeting room at the city hall meeting room at 5pm.

MEMBERS PRESENT: Dan McKeever, Jaimie Gavin, Auston Creech, Michelle Goettle, Bryton Ciesynski

MEMBERS ABSENT:

OTHERS PRESENT: Jani Fluto, Scott Johnson, Julie Johnson, Jeff Leadbetter, Jeff Anderson, Dennis Dahl

Mayor, Dan McKeever, opened the meeting up and thanked everyone for attending.

The Spring's Board members handed out a spreadsheet with clubhouse and golf course numbers on it.

From January to July 2022 the clubhouse made a profit of \$2500.77 with the numbers they used; not all numbers were in the report from Olson's account.

For the golf course from January-July 2022 the loss was at \$82,342.75.

The board believe half of that number (\$42,342.75) for the golf course is for wages on the project they are trying to work on with Hole one. Reseeding, drainage, sprinklers, bunkers and grass growing with the new drain tile.

Damon did some hydro-seeding in some spots, killing weeds and planting grass is ongoing. The equipment seems to be going ok, but aging, do we want to look at leasing equipment and see what we can get for the course mowers? If so, we would order now and they are two years out. Auston made a motion to approve \$42,342.75 for the project labor and another \$40,000 to get current on operational bills. Bryton seconded the motions and all ayes. Damon also mentioned that the full golf course takes about 120,000 gallons per day to water.

For the clubhouse, Paul listed off things that need to be done to the fourteen year old building. The biggest thing is that water goes under the building and then comes up thru the vents. West side seems to be the issue, one thought would be to add concrete next to the building and that could also be where the golf carts are store, instead of in the parking lot taking up spots. That should be around \$1400 for concrete. Another big item is the front door, the wind takes it. Look at getting a slide door with a handicap button on the outside and that is around \$9000, the back door also needs to be fixed along with a couple of windows. Bathrooms need flooring work, lights needs to be replaced on the inside; past by the balusters. Gutter did get put on, so that is helping; but drainage to the back parking lot would be the best. They will look into that some more. Roof caps flew off somewhere and will need to be replaced. Patio chairs were discussed. They might use Manny Hagle Memorial for that. He donated \$23,000. \$8000 of it went to the black sand. Paul feels \$25,000 for future improvements should be enough. All receipts will be kept and given to Jessica for her records. Auston made a motion to approve \$25,000 for all current and future projects for the clubhouse that Paul had talked about. Jaimie seconded the motion and all ayes.

The meeting was adjourned at 7:34pm.


Dan McKeever, Mayor


Jessica Peterson, City Auditor

THE SPECIAL CITY COUNCIL FOR THE CITY OF GWINNER, ND

August 24th at meeting room at the city hall meeting room at 5pm.

MEMBERS PRESENT: Dan McKeever, Jaimie Gavin, Auston Creech, Michelle Goettle, Bryton Ciesynski

MEMBERS ABSENT:

OTHERS PRESENT: Jani Fluto, Scott Johnson, Julie Johnson, Jeff Leadbetter, Jeff Anderson, Dennis Dahl, Jessica Peterson (on phone)

Mayor, Dan McKeever, opened the meeting up and thanked everyone for attending.

The Gwinner Housing Authority received a cash offer for \$1,750,000.00 to close on or before January 16th 2023, this sale is part of a 1031 exchange, January rents shall be prorated to the date of closing. The asking price was \$1.9 million.

Our current loan is \$1,506,772.56, city mortgage \$289,042.87, commission \$87,500.00, two new roofs \$76,850.00 and closing cost. That total is around \$1,995,623.87. Current balance is checkbook is \$232,622.93. There will be short \$13,000.94 plus the operational expenses for the next couple of months. The two new roofs in the amount of \$76,850 are not currently in the contract with the new buyer, but the contractor has bought the materials and the group feels the need to keep the project going as scheduled.

The group would like to counteroffer with: All expenses occurred for the 1031 exchange and transfer will be covered by the buyer, buyer will assume all 2023 taxes starting January 1, 2023.


GHA will plan to do the two new roofs at our expenses.

The offer will stay at \$1,750,000.00.

City approved. (Auston/Jaimie) All ayes.

GHA approved. (Rosie/Dennis) All ayes.

The meeting was adjourned at 5:40pm.


Dan McKeever, Mayor


Jessica Peterson, City Auditor

THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND

September 12th, 2022 at the Fire Hall Building at 5pm.

MEMBERS PRESENT: Jaimie Gavin, Auston Creech, Bryton Ciesynski, Michelle Goettle, Dan McKeever

MEMBERS ABSENT:

OTHERS PRESENT: Darrel Swanson, David Even, Jessica Peterson, Lynn (Teller), Jeff Leadbetter, Julie Johnson, Rosi Odegard, Travis Paeper, Rhett (on phone)

Motion to approve last month's minutes made by Jaimie, seconded by Bryton. All ayes, motion carried.

Law Enforcement Report: Sheriff Travis Paeper reported Rick and Bryan was on vacation. California male has been kicked out of all bars in Gwinner and can't buy off sale. NS school went into soft lock down for a couple of hours. 119 hours for the month. Discussion on old/junk cars on properties around town. Jeff will look into this and report back next month.

Interstate Engineering Report: Not present.

Building Permits: Cindy Enderson (112 Main St S)-concrete 14x92 pad, Derek Bohnenkamp (211 1st ST SE)-roof on house and garage, Auston Creech (109 4th Ave SE)- new windows, Shane Swanson (7 1st St SE) sump pit on north side of building, Bobcat (55 Hwy 13 E)- new signs on building, Hunter Wald (208 S Main)- basement bathroom, plumbing for sump pump, Michelle Goettle(26 Bobcat Dr.) – add garage 40x32, steps, sidewalks and patios, Brandon Schulzetenberg(150 Maplewood Dr)- backyard patio 13x13- taking off screened porch in back, Bobcat (210 1st ST NE)- updated HR offices phase 2
Approved (Jaimie/ Michelle)

Resident Form: none

Gwinner Park Board: Short one member

Spring's Golf Course: \$107,342.75 on 8/17/2022

Gwinner Housing Authority (GHA): Offer was accepted for \$1.7 Million, Senior Living Center is estimated to be around \$3,775,200 for just the building. \$200 per square foot. After much discussion, Bryton made a motion to approve up to \$100,000 for phase four. This will get us to go out to bids with all the details in the building. Auston seconded the motion. All ayes.

Auditor's Report: Water Channel Imp. #1/Dain # 7: 2020, 2021, 2022 \$8984.00 each year = \$26,952 owing- Approved (Jaimie. Michelle)
bank paperwork was filled out, approve the Gwinner Resolution for SC emergency management (Auston/ Bryton), ND State Fire and Tornado Insurance: \$822 for the blanket coverage and \$1489 to add wind/hail and sewer backup (Auston/Jaimie) and to update to new evaluations numbers for all city buildings, looking for easement from job erection to make the water loop on the property, Dan said Kent and Jeff need to work on making sure that is complete. Tree Award banquet was last Saturday 9/10/2022 in Fargo; Jessica attended.


Public Works Report: No written report. Main lift station has a bad pump to repair it, it was quoted to be around \$17,000. New plow blade and attachment is here. It was \$12,000 with the airport agreeing to pay for half of it.

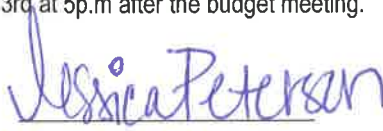
Special Assessment Committee: Will be meeting soon for Fairway Addition in the amount of \$488,324.68.

Attorney: none – Look into ordinance with older parked cars on personal properties. How to get front yards cleaned up around town?

Pay the Bills: (Jaimie/ Bryton) DRN \$451.44, One Stop \$555.64, ND One Call \$28.60, Maguire Iron, Inc \$1896.25, Leadbetter Law Office \$2002.32, Jet-Way Inc \$1855, Hawkins, Inc \$3125.93, Pollardwater \$3604.48, Electric Pump \$1099.25, Post Office \$134.20, Dakota Fence \$7920, Dacotah Paper Co. \$11.26, Beaver Creek Archarol \$800, AW Diesel Services \$126.23, Aramark \$25.71, NDPERS \$6699.64, IRS \$2516.4, Full Circle Ag \$407.60, VGM Financial Services \$517.58, Ray-Mac \$60.87, Sargent County Auditor \$5104.55, Sargent County Teller \$206.56, Payroll \$14,019.58, Teal Market \$12.54, TIAA \$1776.10, Titan \$450.33, Verizon Wireless \$197.08, Ottetail Power \$4898.28, Sargent County Water \$26,952, RDO Equipment \$12,000, Ottetail Power \$5715.34, MDU \$144.75, Dacotah Paper \$196.70, Aramark \$35.02, IRS \$35.02, Waste Management \$7860.51

Meeting was adjourned. Next regular meeting is on October 3rd at 5p.m after the budget meeting.


Jaimie Gavin, President


Jessica Peterson, City Auditor

THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND

October 3rd, 2022 at the Fire Hall Building at 5:00pm.

MEMBERS PRESENT: Jaimie Gavin, Auston Creech, Bryton Ciesynski, Michelle Goettle

MEMBERS ABSENT: Dan McKeever

OTHERS PRESENT: Darrel Swanson, David Even, Jessica Peterson, Lynn (Teller), Jeff Leadbetter, Travis Paeper, Jerry Waswick, Torrey Gavin, Brandi French

Budget Hearing Meeting was opened up at 5pm: No comments or changes came forward. Levied total amount \$405,517.91. (Michelle/ Bryton)

Motion passed. Meeting closed at 5:02pm

City Council Meeting opened up at 5:02pm.

Motion to approve September minutes made by Bryton, seconded by Michelle. All ayes, motion carried.

Law Enforcement Report: Sheriff Travis Paeper reported the county approved an eight percent increase in salary for 2023, no report for September. Dog at large has been an issue (yellow lab), working on a burglary in town (letter to the editor), out of town liquor license permit was discussed- Jeff and Travis will work on details.

Interstate Engineering Report: Not present. No easement for Job Erection has been given to Jeff at this time, NW area sidewalk project bill \$23,870.40 (Auston/Bryton)

Building Permits: Connie Kracht(212 S Main ST)- all new windows in house, J & M Printing (407 Hwy 13)- new asphalt in parking lot, Keith & Chris Stoppeworth (108 4th Ave SE)- new shingles on house and garage (Auston/ Michelle)

Special Permits: The Black Pelican- Oct. 8th (Bryton/ Michelle) and Dec 31st – Wedding

Resident Form: Brandi French looked into a city memorial area next to the community center, if there were grants out there. On the concrete area is where there would be two monument statues, and pergola in the middle with picnic tables under it for sitting. In the dirt area, would be milkweed plants, tree willows, and scrubs.

Gwinner Park Board: Short one member- IE bill for \$66,975- need detail summary on charges, hold off on paying (Auston/Michelle)

Spring's Golf Course: Jerry Waswick present. No update.

Gwinner Housing Authority (GHA): Senior Living Center

Auditor's Report: Cleanup weekend Oct. 14-16 from 7am to 8pm, WM dumpster needs to be out of the city yard, all special assessments to county by Oct 31st, \$75,000 grant approved for new swimming pool, old cars on properties has to be licensed, attended the NDLC conference in GF

Public Works Report: No written report. Flushing fire hydrants on Tuesday

Special Assessment Committee: Working on the Fairway Addition in the amount of \$488,324.68. Will need a special meeting when they are complete; they are due to SC on October 31st.

Attorney: Out of town Liquor License and fee of \$75 per year was discussed

Pay the Bills: (Auston/ Bryton) Interstate Engineering \$31,802.04, IRS \$2358.11, Softline Data \$303, Sargent County Auditor \$5661.23, Rhet Architecture \$1800, Post Office \$134.20, One Stop \$560.40, ND One Call \$13, ND Dept of Health \$16, Team lab \$2822, Lesmeister Gravel \$315, TIAA \$1776.10, Hawkins \$5653.83, Hansen Lumber \$173.20, Grotberg Electric \$189.04, Don Krassin \$433.50, DRN \$1583.23, Bremer Bank Cardmember \$4799.35, USDA \$45646, Office of State Tax Comm. \$813.06, NDPERS \$6608.69, ND Chemistry Lab \$251.58, Welton Tire Service \$988, USA Blue Book \$778.61, VGM Financial Services \$517.58, Walock- Johnson Insurance \$2321, Starion Bond Services \$27326.25, IRS \$2298.57, AW Diesel Services \$1951.66, Montana-Dakota Utilities \$200.63, Lesmeister Gravel \$315, Hawkins \$3800.38, Full Circle Ag \$554.87, Dakota Plains \$19.38, Aramark \$38.95, Payroll \$13,487.54, Sargent County Teller \$242.20, ND Dept. of Health \$32, Ottertail Power \$6493.84, ND Chemistry Lab \$368.10, Waste Management \$7425.97, Verizon wireless \$186.80, Softline Data \$320, Dacotah Paper \$196.70

Meeting was adjourned. Next regular meeting is on November 7th at 5pm. Special meeting will be towards the end of the month.


Dan McKeever, Mayor


Jessica Peterson, City Auditor

THE SPECIAL CITY COUNCIL FOR THE CITY OF GWINNER, ND

October 26th at Community Center at 6pm.

MEMBERS PRESENT: Jaimie Gavin, Auston Creech

MEMBERS ABSENT: Dan McKeever, Michelle Goettle, Bryton Ciesynski

OTHERS PRESENT: Rosi Odegard, Christina Ferderer, Torrey Gavin, Paula Hansen, Mike Bassingthwaite, Micheal Sorlie, Samantha Opdahl, Dennis Dahl, Lynn Kaspari, Brian Milne, Jesse Herman

No city council quorum at this meeting.

This meeting was to go over details from Brian on the new Gwinner Aquatic Center and to ask any questions on the project.

The project will get approved by the city council on November 7th meeting to go out to bids and bid opening is scheduled to be December 12th.

The meeting was adjourned around 7:20pm.



Dan McKeever, Mayor



Jessica Peterson, City Auditor

THE SPECIAL CITY COUNCIL FOR THE CITY OF GWINNER, ND

October 31st at meeting room at the city hall meeting room at 5:05pm.

MEMBERS PRESENT: Jaimie Gavin, Auston Creech, Michelle Goettle, Bryton Ciesynski

MEMBERS ABSENT: Dan McKeever

OTHERS PRESENT: Dennis Dahl, Shirley Waloch, Jessica Peterson

President, Jaimie Gavin, opened the meeting up and thanked everyone for attending. Fairway Addition specials were approved by the special assessment committee at the public meeting at 5pm on October 31st, by Shirley Waloch and Dennis Dahl.

Michelle questioned the lot charges on her parcel. Dennis explained that there is no lot charges on her parcel since she bought her land directly from Ulven's. She is only paying for the water, sewer and gravel road. No other questions were presented, at this time.

Auston made a motion to approve the Fairway Addition- Water and Sewer Improvement 2021-01 special assessments as presented. Bryton seconded. Motion passed.

Fairway Addition - Water and Sewer Improvement 2021-01

Parcel number	Lot	Lot Sq Ft	Tax Assess per Sq Ft.	Tax Assess per Lot	Lot Construction Fee	Total	20 Year Assessment Term per Year	3% Interest Rate		Owner
31-9563000	Lot 3	22,071.4	\$0.79	\$17,367.47	\$10,043.76	\$27,411.23	\$1,370.56	\$1,411.68	\$28,233.57	Gwinner
31-9563000	Lot 4	21,678.0	\$0.79	\$17,057.91	\$10,043.76	\$27,101.67	\$1,355.08	\$1,395.74	\$27,914.72	Gwinner
31-9563000	Lot 5	23,637.8	\$0.79	\$18,600.03	\$10,043.76	\$28,643.79	\$1,432.19	\$1,475.16	\$29,503.11	Gwinner
31-9563000	Lot 6	27,665.6	\$0.79	\$21,769.42	\$10,043.76	\$31,813.18	\$1,590.66	\$1,638.38	\$32,767.57	Gwinner
31-9563000	Lot 7	37,220.7	\$0.79	\$29,288.10	\$10,043.76	\$39,331.86	\$1,966.59	\$2,025.59	\$40,511.82	Gwinner
31-9563000	Lot 8	53,604.3	\$0.79	\$42,179.97	\$10,043.76	\$52,223.73	\$2,611.19	\$2,689.52	\$53,790.45	Gwinner
31-9563000	Lot 9	29,315.8	\$0.79	\$23,067.92	\$10,043.76	\$33,111.68	\$1,655.58	\$1,705.25	\$34,105.03	Gwinner
31-9563000	Lot 10	43,696.2	\$0.79	\$34,383.52	\$10,043.76	\$44,427.28	\$2,221.36	\$2,288.00	\$45,760.10	Gwinner
31-9563000	Lot 11	27,530.9	\$0.79	\$21,663.42	\$10,043.76	\$31,707.18	\$1,585.36	\$1,632.92	\$32,658.40	Gwinner
31-9563000	Lot 12	25,646.7	\$0.79	\$20,180.79	\$10,043.76	\$30,224.55	\$1,511.23	\$1,556.56	\$31,131.29	Gwinner
31-9563000	Lot 13	29,028.4	\$0.79	\$22,841.77	\$10,043.76	\$32,885.53	\$1,644.28	\$1,693.60	\$33,872.10	Gwinner
31-9563000	Lot 14	32,489.2	\$0.79	\$25,564.99	\$10,043.76	\$35,608.75	\$1,780.44	\$1,833.85	\$36,677.02	Gwinner
31-9563003	Lot 15	32,710.8	\$0.79	\$25,739.37	\$0.00	\$25,739.37	\$1,286.97	\$1,325.58	\$26,511.55	Goettle
31-9563002	Lot 16	31,990.4	\$0.79	\$25,172.50	\$0.00	\$25,172.50	\$1,258.62	\$1,296.38	\$25,927.67	Ulven
31-9563002	Lot 17	29,130.8	\$0.79	\$22,922.35	\$0.00	\$22,922.35	\$1,146.12	\$1,180.50	\$23,610.02	Ulven
	Total	467,617.0	\$0.79	\$367,799.54	\$120,525.12	\$488,324.66	\$24,416.23	\$25,148.72	\$502,974.40	

The meeting was adjourned at 5:07pm.

Dan McKeever, Mayor

Jessica Peterson
 Jessica Peterson, City Auditor

THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND

November 7th, 2022 at the Fire Hall Building at 5:00pm.

MEMBERS PRESENT: Jaimie Gavin, Bryton Ciesynski, Michelle Goettle, Dan McKeever

MEMBERS ABSENT: Auston Creech

OTHERS PRESENT: Scott Johnson, Travis Paeper, Mike Bassingthwaite, Darrel Swanson, Dennis Dahl, Susan Fuss, Kris Beck, Clarmont Ulven, Kari Ulven, Brendan Ciesynski, Pay Olofson, Brandi French, Jackie Meyer, Kyle Flemmer, Torrey Gavin, Christina Ferderer, David Even, Christopher Ferderer, Sam Opdahl, Matt German, Jerry Waswick, Kent Johnson

Motion to approve October minutes made by Bryton, seconded by Michelle. All ayes, motion carried.

Law Enforcement Report: Sheriff Travis Paeper reported the county approved an eight percent increase in salary for 2023, no report for September, October was passed out. No overnight parking Nov 15- April 15. No burn ban was issued for the whole county, too dry and windy. WM trucks are not using the correct roads to get out to the landfill, Jason Asche would like some help with fixing this.

Interstate Engineering Report: Mike Bassingthwaite present. We will go out to bids on the new pool with some additional options. (Jaimie/Bryton) Bid opening December 12th at 5pm. Went thru the NW area sidewalk project in detail and signed off on this project to move forward. PIP Grant project is getting started; this is a 5-10 year plan for the city.

Building Permits: Dan Johnson (404 4th St NW) Installation of garage, Jay Enderson (12 3rd Ave SE) move in 10x14 utility shed, Verizon Wireless Tower (310 1st Ave NE)- update antennas, Walter Wrage (304 3rd ST SE) new concrete driveway (30x55), J & M Printing (407 Hwy 13)- Metal Guard Rail Fence in parking lot (Jaimie/ Michelle)

Special Permits: Black Pelican on Dec 31st – Wedding Reception at Gwinner Activity Center, Overtime Bar- Oct 29th for the Fireman Ball (Jaimie/ Bryton)

Resident Form: Matt German (USW Union) was present to talk about the possible Union Strike in December. Jeff Leadbetter wanted to make sure we have some contacts to contact if there are any issues.

Gwinner Park Board: Short one member. IE detailed the \$66,975 bill that was in question. He also went over details on the \$2.5 million new pool.

Spring's Golf Course: Meeting on 11/1- Building repair fund used \$4044.02 of the \$25,000 balance. (Men's bathroom and entry flooring, gutters, patch roof, rewire lights to LED's, door jamb replacement, exhaust tray for grease vents, patch holes and paint)

Gwinner Housing Authority (GHA): Working on the land for the Senior Living Center, Rhett is working on details for the project so it can go out to bid, townhomes to close in the next couple of months.

Auditor's Report: All special assessment were sent to SC, MDU Rates going up due to increase usage, dirt from the Riverside spec house is open for the taking, employee bonus this year or an employee party was brought up, jess on vacation on Nov. 22, 23, new hire will start 11/29, Drain 7 was discussed as well, Waste Management issues with township road was discussed as well.

Public Works Report: No written report. Darrel got his CDL, David will take his in December.

Special Assessment Committee: Working on the Fairway Addition in the amount of \$488,324.68. Will need a special meeting when they are complete; they are due to SC on October 31st.

Attorney: 1st Reading for the off premises liquor license (Jaimie/Michelle) and fee per year was discussed, need easement for Job Erection & Jason Asche

Pay the Bills: (Bryton/Jaimie) ND one call \$9.10, NDPERS \$6506.09, AW Diesel Service \$190.28, Bobcat of Gwinner \$284.58, Bremer Bank \$13,487.54, Bremer Bank Cardmember \$3571.13, Core & Main \$3499.95, Dakotah Paper \$193.18, Dicky Rural Networks \$413.65, Full Circle Ag \$288.73, Hansen Lumber & Hardware \$57.55, IRS \$4710.62, MDU \$558.32, ND Water User \$100, One Stop \$436.71, Post Office \$134.20, Ray-Mac Inc \$16.52, Rhet Architecture \$12,600, Sargent County \$5104.55, Sargent County Teller \$344.40, Team Lab \$850, Their Well \$545, TIA \$1776.10, Waste Management \$2604.24, Hawkins, Inc \$6170.96

Meeting was adjourned. Next regular meeting is on December 5th at 5pm.


Dan McKeever, Mayor


Jessica Peterson, City Auditor

THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND

December 5th, 2022 at the Fire Hall Building at 5:00pm.

MEMBERS PRESENT: Jaimie Gavin, Bryton Ciesynski, Michelle Goettle, Dan McKeever, Auston Creech

MEMBERS ABSENT:

OTHERS PRESENT: Pat Olfson, Scott Johnson, Travis Paeper, Mike Bassingthwaite, Darrel Swanson, Torrey Gavin, David Even, Kyle Flemmer, Krista Peterson, Jessica Peterson

Motion to approve November minutes made by Jaimie, seconded by Michelle. All ayes, motion carried.

Law Enforcement Report: Sheriff Travis Paeper reported truancy in Gwinner, warning tickets on cars for snow removal, task force active, driving under suspension, Bobcat & Union negotiations seem to be positive and heading in the right direction.

Interstate Engineering Report: Mike Bassingthwaite present. Survey for the comprehensive plan is out for residents to fill out. New pool bid opening on 12/12.

Building Permits: none

Special Permits: none

Resident Form: none

Gwinner Park Board: Short one member. Kyle present. Kyle asked about the file that IE put together with the pictures submitted, Mike brought it will today so will be the in the city office.

Spring's Golf Course: Meeting tonight at 7pm. 2023 budget is needed.

Gwinner Housing Authority (GHA): Working on the land for the Senior Living Center, Rhett is working on details for the project so it can go out to bid, townhomes to close at the .

2nd Reading for the off premises liquor license (Bryton/Michelle)

Auditor's Report: New Deputy Auditor is Krista Peterson, chip and seal will done on Hwy 13 to Hwy 32 to Lisbon, Community Center has a cracked window and floor trim is coming away from the wall again, starting in January the pledge of allegiance will be done at the beginning of every meeting, a flag will be placed in the meeting room

Public Works Report: No written report. Dave got his CDL license, Bobcat Quotes were looked, will stay will the S76 for the \$1978.12 after trade (Auston/Michelle), Chevy pickup having issues with 4 wheel drive, fix it up and sell it or trade it in and look for a ¾ ton with a long box.

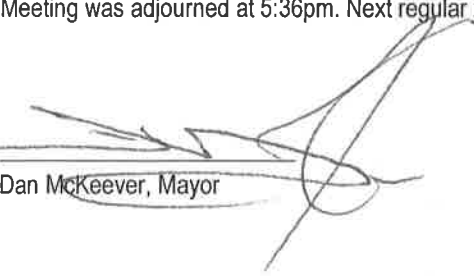
Special Assessment Committee: Pulled from Sargent County for 2022. Working on the Fairway Addition in the amount of \$488,324.68.


City Council: Auston brought up the Hero's Park Proposal by Brandi French. Council approved to dedicate Hero's Park and move forward with fundraising options. (Auston/Jaimie) Krista will look into grants and all updates and items need to go thru the city, as it is on city property. 2022 Christmas Bonus of \$500 for full-time and \$250 for part-time employees. Four percent raise in 2023. (Auston/Jaimie)

Attorney: Not present. Jeff emailed the easements over for Jason Asche and Mund/Beyer (Job Erection) property. No motion; hold off until January.

Pay the Bills: (Bryton/Auston) Dave Even \$500, Janet Birchem \$250, Jessica Peterson \$500, Krista Peterson \$250, Darrel Swanson \$500, CC Suds and Spirits \$1800, IRS \$7732.52, NDPERS \$660.71, Aramark \$38.95, Ferguson Waterworks \$1759.96, Interstate Power system \$2412.39, ND One Call \$17.10, TIAA \$177.10, Bremer Bank \$13,887.65, Post Office \$134.20, IRS \$2116.64, Auston Creech \$160

Meeting was adjourned at 5:36pm. Next regular meeting is on January 9th at 5pm.


Dan McKeever, Mayor


Jessica Peterson, City Auditor