

THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND

January 4th, 2017 at 6:05 pm at the EMS Building.

MEMBERS PRESENT: Dan McKeever, ElRoy Odegard, Chris Ferderer, Linda Johnson, Jerry Zetocha

MEMBERS ABSENT:

OTHERS PRESENT: Dennis Howey, Jessica Peterson, Jeanne (The Teller), Jeff Leadbetter, Kent Thorsen, Grover Reibe, Darrel Swanson, Dave Even, Ron Greenmyer, Susan Wirth, James Griffin

Jerry made a motion to approve the meeting minutes from December. Linda seconded the motion and all ayes.

Financial Reports was handed out.

Interstate Engineering Report: (Kent present)

Project 14-2 Sewer: Not started. USDA grant approved for \$811,000 and \$1,040,000 in a loan from USDA in a total of \$1,851,000.

Project 16-1 and 16-2 GCDC 3rd Addition: Testing was complete. (Jerry/ Chris)

Law Enforcement Report: (no show)

Spring's Report: December Report and year-end report was handed out. Jeff Anderson will come in next month to give a 2016 overview on the year.

Resident Form: Ron Greenmyer was present and would like to see the Sargent County Pantry have a spot in Gwinner. He had asked about the office area in the community center. As of right now, only the childcare items are in there, which needs to be sold. Currently the Forman's pantry is open on Tuesday's from 1-4pm. They order the food from Great Plains Food Bank, which will go thru Forman. Ron would like to see the pantry being used in February if it all works out. Items that will need to be placed in there room would be large freestanding shelving, refrigerator, freezer and a desk. As of right now, the main person that will be running the Gwinner location will be Janet Nelson, which will be about 3 hours a week. The council approved to see that office be used for a Gwinner location. The childcare items will be moved to the back of the community center for now, but would like to sell the items or have the local daycare use them.

Building Permits: none

Permits: All liquor permits were issued.

Renaissance Zone Application: none

Real Estate Exemption: none

Tan Flood House: Dan will contract the area realtors and see who would be interested in helping us with the sale.

Public Works Report: Darrel reported. Dennis is official retired. Water plant is running good. The lift stations are functioning normal. Berbue's was wondering if we would trade snow blowers for a new one for no more cost. Council approved. (Chris/ Linda) Kelsey Beckstrom contacted the city to see why her road, south of town was not getting cleared out; it is the township and not the cities. Street cleaning and airport cleaning have been busy with the snow and the wind. Dennis retirement party is on January 7th from 3-6pm. The city has order a sign for him and a pocket watch with his initials on it and the City of Gwinner with his years worked.

Auditor Report: ND League of Cities will be offering the cities if they would like to participate in random drug and alcohol testing program. It would be \$60 per year per city employee in the testing pool. This is not for pre-employment testing. Council decided against it at this time. No motion made. GCDC lots in the third addition are ready for buyers. Council would like to meet on January 18th at 5pm to go over that the plan is for those lots and how to get advertise it. Real estate taxes for those lots are \$14,253.19.

January Bills (ElRoy/ Jerry): Berube's \$871.43, Hanson Sanitation \$3500, J & M Printing \$251.81 Teals's Market \$26.50, AW Diesel \$223.98, Full Circle Ag \$780.86, Hansen Lumber \$368.26, General Equipment \$452.02, The Spring's Golf Course \$2748.56, NAPA \$126.99, ND Dept Health \$16, Ferguson Waterworks \$26.60, City Of Fargo \$14, Dakota Supply Group \$999.12, Ray-Mac \$139.68, Grotberg Electric \$3510.26, Reardon Office \$320, Payroll \$12,471.28, Ottertail Power \$202.10, Sargent County Treasurer \$28,469.32, RDO Equipment \$1368.61, The Sargent Ceounty Teller \$23.68, USA Blue Book \$119.68, Ameripride \$17.87, IRS \$626.79, One Stop \$307.88, Riteway Buiness \$83, Leadbetter law Office \$2427.25, Wswick Snow Removal \$632.50, Verizon Wireless \$254.04, Bremer bank Cardmember \$852.16, DRN \$852.16, Jent Birchem \$19.32, Metropolitan Compound \$999.00

Meeting was recessed until January 18th at 5pm. Regular meeting will be on February 6th at 5pm.



Dan McKeever, Mayor



Jessica Peterson, City Auditor

THE SPECIAL CITY COUNCIL FOR THE CITY OF GWINNER, ND

January 18th at 5pm in EMS Building.

MEMBERS PRESENT: Dan McKeever, ElRoy Odegard, Linda Johnson, Chris Ferderer, Jerry Zetocha

MEMBERS ABSENT:

OTHERS PRESENT: Indy Sorlie, Kevin Hamann, Travis Swanson, Dominic Olson, Chris McFarland, Jeanee Sexton- Brown (The Teller), Jessica Peterson

First Responders ordered a new 2017 F-150 Crew with 4x4. It will cost them about \$29,950 after it is complete. They will take a loan out for \$22,000 with an interest rate of 2.95% for 5 years. \$4796.94 would be the yearly payment. The group doesn't see that being a problem since they have some fundraisers and donations coming in and have saved for many years. They plan on selling the old Chevy Suburban when the truck comes and is ready to be used. Chris made a motion to go forward with the new pickup and Linda seconded the motion and all ayes. The city will carry the insurance and the truck will have the city's name on the title along with the First responders.

GCDC 3rd Addition: New development that has been just developed and now we need to find a price to sell the lots for and how to advertise them. After looking over what the other cities, around the region, are doing for incentives and prices, the council would like to give the lots away with the condition they will be built on within one year; there are covenants to follow by. Some things the council would like to add to the incentive package would be free family pool pass for a year, and half price golfing at The Spring's for the first year. The council would also like to see signs on each side of the town that would give people the idea to work here, live here, play here and stay here.

Meeting was adjourned until February 6th at 5pm.


Dan McKeever, Mayor


Jessica Peterson, City Auditor

THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND

February 6th, 2017 at 5pm at the EMS Building.

MEMBERS PRESENT: Dan McKeever, ElRoy Odegard, Chris Ferderer, Linda Johnson

MEMBERS ABSENT: Jerry Zetocha

OTHERS PRESENT: Jessica Peterson, Maddy Richardson (The Teller), Jeff Leadbetter, Kent Thorsen, Grover Reibe, Darrel Swanson, Dave Even, Susan Wirth, Harold Rotunda, Scott Maro, Roger Asche, Bob Orn, Jerry Waswick, Joleen Hardy

Chris made a motion to approve the meeting minutes from January. ElRoy seconded the motion and all ayes.

Financial Reports was handed out.

Interstate Engineering Report: (Kent present)

Project 14-2 Sewer: Not started. USDA grant approved for \$811,000 and \$1,040,000 in a loan from USDA in a total of \$1,851,000.

Project 16-1 & 16-2 GCDC 3rd Addition: H & S Contracting, Inc – all payments needs to go thru their bonding company (The Guarantee) instead of H & S Contracting Inc.

Law Enforcement Report: Dave Kozok stopped by- no report

Spring's Report: Jeff Anderson gave a year end recap of the springs/. Some question was asked. Chris made a motion to approve \$30,000 for operating expense with \$5000 coming out this month. Linda seconded the motion and all ayes. Approved. The Spring's committee will be back with some future plans on the course.

Resident Form: Maplewood Drive and 1st Ave N corner needs to be looked at per Joleen Hardy. After much discussion, Linda made a motion to place a stop sign at the corner Chris seconded the motion and all ayes. Approved. Darrel will place a stop sign there when the ground is ready.

Building Permits: none

Permits: The spring's raffle (ElRoy/ Linda)

Renaissance Zone Application: none

Real Estate Exemption: none

GCDC 3rd Addition Development: Signs and lights, board will available lots for sale. - WIP

Tan Flood House: Jessica mailed out letters to the local realtors due back on the Feb 9th.

Public Works Report: Darrel reported that the Maplewood lift station went bad last week. Electric pump cam and pulled pump; should be back in a couple of days. Fire Extinguishers haven't been serviced since 2004. Darrel will get some quotes.

Auditor Report: Jessica reported that the Verizon Wireless tower has started construction. General Dollar Store will open this weekend, Food pantry is getting set up and they have keys, and Trish Creech bill is still unpaid at this time of \$465. We will wait until she gets back to serve her papers.

February Bills (ElRoy/ Linda): IRS \$9263.15, ND One Call \$4, Bank of North Dakota \$22,810.50, AW Diesel Service \$64.53, BMI \$336, Bremer Bank Card member \$416.56, City of Fargo \$14, Computer Express \$20.99, Dakota Plains Co-op \$1646.03, Dickey Rural Networks \$748.13, Electric Pump \$908.55, Full Circle Ag \$1028.41, Grotberg Electric \$733.38, Hansen Lumber \$204.85, Hanson Sanitation \$3500, Payroll \$11,029.99, The Teller \$119.26, The Spring Golf Course \$5000, Workforce Safety \$3069.01, Welton's Tire Service \$29.95, Waste Management \$880.84, Hawkins, Inc \$5189.11, USA Blue Book \$586.66, Lynn Johnson's Lock and Key \$14.10, Teal Market \$5.01, Sargent County Auditor \$15,112.91, Productivity Plus \$1137.39, One Stop \$296.08, Office of State Auditor \$165, Verizon Wireless \$253.69, Post Office \$103.70

Meeting was recessed until February 20th. Regular meeting will be on March 8th at 5pm.



Dan McKeever, Mayor



Jessica Peterson, City Auditor

THE SPECIAL CITY COUNCIL FOR THE CITY OF GWINNER, ND

February 20th, 2017 at 5pm at the EMS Building.

MEMBERS PRESENT: Dan McKeever, ElRoy Odegard, Chris Ferderer, Linda Johnson

MEMBERS ABSENT: Jerry Zetocha

OTHERS PRESENT: Jessica Peterson, Jeanne (The Teller), Jeff Leadbetter, Darrel Swanson, Dennis Dahl

Mayor Dan McKeever opened up the meeting. There was four realtor's that submitted letters to the City of Gwinner to sell the flood house (tan and brick). Lacey Wyum (Fadness Realty & Appraisal) and Kassie Lacina (Results Realty) came in at a five percent commission while Wes Wells (Re/Max Advantage) and Lisa Mauch (Keller Williams Inspire Realty) came in at six percent commission. Kassie's market analysis for the property at 213 5th St NW was closer to the range where the appraisal came in at so Chris made a motion to go with Kassie Lacina with Results Realty and Linda seconded the motion and all ayes.

Bobcat has requested a comprehensive plan from the City of Gwinner, on the land that Bobcat owns near the city park and the old marketing building that GCDC owns. Dennis Dahl has offered to draw up some phases to present to Bobcat.

Phase one: Remove Fence and plant trees.

Phase two: Add softball field

Phase three: New swimming pool


Phase four: Remove old Pool and parking lot with camper parking

Mayor Dan and Council member Chris along with Dan Lugert (Park Board) will meet with Bobcat when a date is set.

Meeting was adjourned until March 8th at 5pm.



Dan McKeever, Mayor



Jessica Peterson, City Auditor

THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND

March 8th, 2017 at 5pm at the EMS Building.

MEMBERS PRESENT: Dan McKeever, ElRoy Odegard, Chris Ferderer, Linda Johnson

MEMBERS ABSENT: Jerry Zetocha

OTHERS PRESENT: Jessica Peterson, Jeanne Sexton- Brown (The Teller), Jeff Leadbetter, Kent Thorsen, Darrel Swanson, Dave Even, Susan Wirth, Scott Maro, Bob Orn, Marsha Mathias

Chris made a motion to approve the meeting minutes from February. ElRoy seconded the motion and all ayes.

Financial Reports was handed out.

Interstate Engineering Report: (Kent present)

Project 14-2 Sewer: Not started. USDA grant approved for \$811,000 and \$1,040,000 in a loan from USDA in a total of \$1,851,000. Jeff is working on easements for private property for the project.

Project 16-1 & 16-2 GCDC 3rd Addition: H & S Contracting, Inc – all payments needs to go thru their bonding company (The Guarantee) instead of H & S Contracting Inc.

Law Enforcement Report: No Report

Spring's Report: Planning update from the committee. Mission: To become the area's Premier Golf Course providing the community with enjoyment for generations to come.

Resident Form:

Building Permits: Steven Morlock- Remodeling kitchen (ElRoy, Linda)

Permits: none

Renaissance Zone Application: none

Real Estate Exemption: none

GCDC 3rd Addition Development: Signs and lights, board will available lots for sale. – WIP Darrel will work with Ottetail on street lights in the new addition, Jessica will work on pricing for signs.

Tan Flood House: House is listed and there was an open house, dirt around foundation will need to be done, Jay Endersen will finish the driveway.

Bobcat Land: Darrel will dig a hole to see how deep the gravel goes down to in the parking lot. Chris will make a slide show to show the phases, on what we will do with that land.

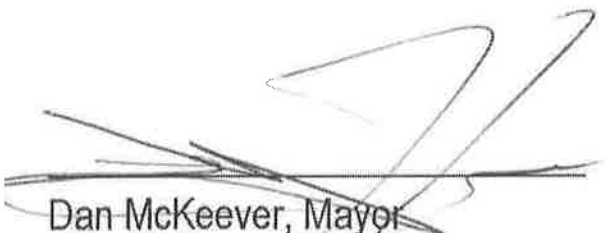
Public Works Report: Fire extinguisher quotes came in. THS Fire Safety Services was the lowest with \$120 per extinguisher and free installment, annual inspection is \$10 per extinguisher. (Chris/ Linda) Approved. Diffuser is needed to flush the fire hydrants so we

are not creating holes and washing dirt out of the yards. \$300 for one (Linda/EIRoy) Approved. Darrel will be in Bismarck for training and testing on April 10-12 and then back in August. A new tractor was also brought up, a sales man stopped by right before the meeting to see if the city was interested in a new tractor. 2011 CASE IH, 145, 2 WD \$89,000 with a trade in of the John Deere, 4040, 2WD for \$10,000. After much discussion, the tractor will be purchased out of the street fund for \$79,000 with warranty. (Chris/ Linda)

Auditor Report: Jessica reported that the water meter reader has been installed and is working well so far. Jessica will be out of the office for a couple of days next week.

March Bills (Linda/Chris): Sargent County Auditor \$4459.68, Waste Management \$880.84, USA Blue Book \$133.78, RDO Equipment \$213, Riverside Building \$537.50, Leadbetter Law Office \$3028, Ameripride Linen \$17.87, Napa \$119.67, Ottertail Power \$6421.57, Teals Market \$18.69, The Teller \$903.85, Dakota Plains Co-op \$1064.05, City of Fargo \$10, Bremer Bank Cardmember \$1850.76, AW Diesel Service \$149.71, Sanitation Products \$514.47, Dickey Rural Networks \$1152.88, Jessica Peterson \$80.64, Interstate Engineering \$14,973.31, Hawkins \$1989.50, Hanson Sanitation \$3500, Hansen Lumber \$170.92, Grotberg Electric \$980.68, Payroll \$12,471.28, Verizon Wireless \$181.94, Electric Pump \$7643.94, Post Office \$116, Dakota Supply \$9554.73, ND Pers \$10,503.08, IRS 8689.46, ND One Call \$3, One Stop \$224.42, Edman Agency \$6388, Full Circle \$199.43, Titan Machinery \$79,000, The Spring Golf Course \$5000, Sheyenne Valley Vet \$367.50, Ottertail Power \$6010.71, USA Blue Book \$466.54, Waste Management \$91.58, Ameripride \$17.87, City of Fargo \$10, Grotberg Electric \$75, Janet Birchem \$10.74, Post Office \$103.710, The Springs Golf Course \$10,000, Bremer Bank \$62,251.75

Meeting was recessed until March 27th. Regular meeting will be on April 3rd at 5pm.



Dan McKeever, Mayor



Jessica Peterson, City Auditor

THE SPECIAL CITY COUNCIL FOR THE CITY OF GWINNER, ND

March 27th, 2017 at 5pm at the EMS Building.

MEMBERS PRESENT: Dan McKeever, ElRoy Odegard, Chris Ferderer, Linda Johnson

MEMBERS ABSENT: Jerry Zetocha

OTHERS PRESENT: Jessica Peterson, Jeanne (The Teller), Jeff Leadbetter, Darrel Swanson, Roger Asche, Jeff Anderson, Marsha Mathias, Bob Orn, Scott Maro

Mayor Dan McKeever opened up the meeting and thanked everyone for meeting on such a short notice, due to him leaving town for the rest of the week. He then gave the Golf Course Committee the floor. Bob Orn started off and then gave it over to Scott Maro. All equipment needs maintenance and repair before opening. Opening day budget is \$3775.00 annual, course prep and maintenance is \$20,650 annual, 2017 equipment repair \$20,950, capital equipment \$25,000 (new pump, new sprayer) and the Designer/Architect \$10,000. Total of \$70,375.00 for regular operations plus \$10,000 for the architect. The golf course is scheduled to open on March 29th!

After much discussion, Linda made a motion to approve \$10,000 for the architect to see where we need to go to make it a premier golf course in the area. Chris seconded the motion and all ayes, Jerry absent. The council will look at the rest of the information provided and go make a decision on April 3rd.

Meeting was adjourned until April 3rd at 5pm.



Dan McKeever, Mayor



Jessica Peterson, City Auditor

THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND

April 3rd, 2017 at 5pm at the EMS Building.

MEMBERS PRESENT: Dan McKeever, ElRoy Odegard, Chris Ferderer, Linda Johnson, Jerry Zetocha

MEMBERS ABSENT:

OTHERS PRESENT: Jessica Peterson, Jeanne Sexton- Brown (The Teller), Jeff Leadbetter, Kent Thorsen, Darrel Swanson, Dave Even, Scott Maro, Bob Orn, Marsha Mathias, Jerry Waswick, Grover Reibe, Dave Evens, Roger Asche, Tim (Waste Management, Roger Johnson, Dominic Olson, Mike and Carrili Larson, Dennis Howey

ElRoy made a motion to approve the meeting minutes from March. Chris seconded the motion and all ayes.

Financial Reports was handed out.

Interstate Engineering Report: (Kent present)

Project 14-2 Sewer: Not started. USDA grant approved for \$811,000 and \$1,040,000 in a loan from USDA in a total of \$1,851,000. Kent is working on getting all the signatures on the easements.

Project 16-1 & 16-2 GCDC 3rd Addition: H & S Contracting, Inc – Take over paperwork has been approved and signed (Linda/ Chris)

Law Enforcement Report: Travis Paeper and Matt O-Brian were present. 148 hours totaled worked. 17 calls for service, 3 vehicle unlocks, 17 paper service, 8 traffic citations, 25 traffic warnings, 6 arrests, 2 accidents, 13 criminal investigations all going on in Gwinner in the month of March.

Spring's Report: Planning update from the committee. Mission: To become the area's Premier Golf Course providing the community with enjoyment for generations to come. \$70,375 was approved by Chris and seconded by Linda and all ayes. This will pay for: Opening Day \$3775, Course prep and maintenance \$20,650, 2017 equipment repairs \$20,950, capital equipment \$25,000. Designer/ Architect will be here April 24th to go over the course and area courses.

Resident Form: Tim (District Manager) from Waste Management has an update on the landfill, the Larson's would like to see a stop sign on 5th Ave NW and 4th St NW (Chris/ Jerry), Back fill dirt for lots next to Larson was also discussed. Dominic Olson stopped by to see if there was any more information on the sewer project.

Building Permits: Unground cable near water tower (Verizon Wireless) (ElRoy/Linda)
AW Diesel Service 100x 75 addition to existing steel building (Jerry/Chris)

Mike Schubert for a driveway apron and patio with privacy fence, Sean Anderson for driveway apron (ElRoy/ Jerry)

Permits: none

Renaissance Zone Application: AW Diesel Service for 5 years (2018-2022) (Jerry/ Linda)
All eyes. – Passed

Real Estate Exemption: none

GCDC 3rd Addition Development: Signs and lights, board will available lots for sale. – WIP

Tan Flood House: House is listed and there was an open house, dirt around foundation will need to be done, Jay Endersen will finish the driveway. Council approved to add grass seed (Jerry/ElRoy)

Bobcat Land: Dan will meet with Bobcat on Tuesday

Public Works Report: Darell reported that the asche lift station transfer switch was not working correctly, Grotberg will be fixing it. Also busy cleaning streets and patching potholes around town and then on to crack sealing. New tractor is working out very well.

Auditor Report: Pet clinic will be help on the April 12th from 4-6pm, Spring Cleanup will be on May 12-14 and Sandra Hanson dropped off the commercial assessments to look at.

April Bills (Elroy/Chris): Verizon Wireless\$200.27, Dickey Rural Networks \$70917, NDPERS \$1957.03, IRS \$5082.87, Bremer Bank Cardmebers \$317.10, City of Fargo \$14, Waswick Snow Removal \$385, USA Blue Book \$24.40, The Springs Golf Course \$70,375, Hawkins, INC \$5100.84, Fantasy Furniture \$353, De Lage Landen Public \$517.90, Hanson Sanitation \$3500, Starion Bond Services \$368,829.44, ND One cAll \$368,829.44, ND One Call \$1, Productivity Plus \$151, Sargent County Auditor \$4459.68, Hansen Lumber & Hardward \$515.28, Leadbetter Law Office \$1785, The Teller \$118.57, AW Diesel \$84.58, Yard Patrol \$150, Dakota Man \$90, Full Circle Ag \$254.33, The Home Shop \$1142.40, One Stop \$264.57, Expressway Inn \$163.80, Welton's Tire Service \$134, Waste Management \$880.84, Tom Lyon Construction \$1000, Team Laboratory \$700, Ottertail Power \$213.26, ND State Tax Commissioner\$567.22, Grotberg Electric Inc \$300, Darrel Swanson \$444.50, Dakota Plains \$559.66, AW Diesel \$8.13, Amerpride Linen \$17.87, NAPA \$23.99

Meeting was recessed until April 13th at 5pm. Regular meeting will be on May 1st at 5pm.



Dan McKeever, Mayor



Jessica Peterson, City Auditor

THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND

May 1st, 2017 at 5pm at the EMS Building.

MEMBERS PRESENT: Dan McKeever, ElRoy Odegard, Chris Ferderer, Linda Johnson,

MEMBERS ABSENT: Jerry Zetocha

OTHERS PRESENT: Jessica Peterson, Jeanne Sexton- Brown (The Teller), Jeff Leadbetter, Scott Maro, Bob Orn, Roger Asche, Grover Reibe, Darrel Swanson, Randy pope, Dylan Hollingsworth, Keith and Linda McFarland, Sandra Hanson, Jerry Waswick

Chris made a motion to approve the meeting minutes from April. ElRoy seconded the motion and all ayes.

Financial Reports was handed out.

Interstate Engineering Report: (Randy Pope present)

Project 14-2 Sewer: Chris made a motion to approve plan and specs for 14-2 Linda seconded that motion and all ayes. Passed. Bid Opening on June 12th at 10:30 am

Project 16-1 & 16-2 GCDC 3rd Addition: Start in June with new contractors. (ElRoy/Chris)

Law Enforcement Report: No report.

Spring's Report: Planning update from the committee. Bob reported that Kevin Norby came on April 24th to look at our golf course and the local ones around us. Hope to hear something from him in mid to late June 2017. Irrigation pumps are ordered and will be installed soon, sprayer is ordered and should be delivered here soon, the ditches are being cleaned out and culverts opening up. Equipment maintenance is underway.

Resident Form:

Building Permits: Dylan Hollingsworth to place a used chain link fence in back yard, Lonnie Hoechst to replace new singles on roof, Geneva Waswick to replace roof with steel, and Klency Tindall to add stone on steps and front of house. (Linda/ ElRoy)

Permits: June 9th First Responders fundraiser with music in the park, raffle tickets to sell, Doosan/Bobcat raffles, USW local 560- drawings and raffles, Team Cupcakes for raffles for Relay for life. El Zagal Viking Patrol, Inc for pull tabs dispensing device at Cat-tales, Overtime bar, The Springs. (Linda/ Chris)

Renaissance Zone Application: none

Real Estate Exemption: none

GCDC 3rd Addition Development: Signs and lights, board will available lots for sale. – WIP

Tan Flood House: contract on realtor will end at the end of the month. Driveway will be complete in May.

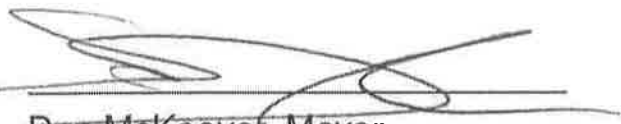
Bobcat Land: Dan has not heard anything back from Bobcat. He will continue to work on this.

Public Works Report: Bobcat would like the city to sweep the parking lots and the back lots. This would have to be done on weekends. What would the cost be? Council feels they need more information on the back lots. There is a lot of stuff back there and could go wrong with our sweeper. Bobcat Engineering is asking about a fire Hydrant and they will need to talk to Fire Department about that. New office flooring has been installed and would plan an open house in the Fall 2017. Drain tile in the park has collapsed along 3rd Ave SE the pump cannot pump water to the drainage ditch. It is about 600 feet long. All stop signs have been placed where they have been requested along with a flashing light on one of them near Bobcat.


Auditor Report: Clean up weekend is scheduled for May 13-14.

May Bills (Chris/EIRoy): Gwinner businessmen's \$100, One stop \$237.14, Berube's \$80.28, Hanson Sanitation \$3500, Dakota Supples Group \$1385.34, Team Lab \$832.50, DRN \$710.43, Ottetail Power Company \$5692.85, Isvan Dudas \$45, Midwest Pest Control \$215, Fantasy Furniture \$328, Groteberg \$1993, Bremer bank \$1468.10, Sargent County \$40, Verizon Wireless \$200.42, Hansen Lumber \$1483.05, Post Office 103.70, The Teller \$165.74, Isvan Dudas \$45, Waste Management \$880.84, Teals Market \$4.1, Paul Serenko \$240, ND PERS \$6961.26, Ameripride Linen \$17.87, AW Diesel \$50.81, City of Fargo \$16, Computer Express \$39.97, Fatasy Furniture \$626.03, Ottetail Power \$5350.41, Job Service \$92.64, Jessica Peterson \$20, Dakota Man \$1295, Post Office \$95.54

Meeting was recessed until May 30th at 5pm. Regular meeting will be on June 12th at 5pm.



Dan McKeever, Mayor



Jessica Peterson, City Auditor

THE SPECIAL CITY COUNCIL FOR THE CITY OF GWINNER, ND

May 30th, 2017 at 5pm at the EMS Building.

MEMBERS PRESENT: Dan McKeever, ElRoy Odegard, Chris Ferderer, Linda Johnson, Jerry Zetocha

MEMBERS ABSENT:

OTHERS PRESENT: Jessica Peterson, Jeanne (The Teller), Darrel Swanson, Dave Even, Mike Manstrom, Grover Reibe

Mayor Dan McKeever opened up the meeting and thanked everyone for meeting on such a short notice, due to him leaving town for the rest of the week. Mike Manstrom was present to let the council know that he has sold the bonds for the \$1,040,000 loan that we need for the sewer project 14-2. This will be a short term loan with accrued interest at the rate of 1.5%. Jerry made a motion to adopt the resolution authorizing the issuance of \$1,040,000 loan anticipation temporary improvement bond of 2017. ElRoy seconded the motion and all ayes. Special permit was requested by the Overtime Bar to serve alcohol at the Main Park on June 10th for the fundraiser put on by the Gwinner First Responders. Linda made the motion and Chris seconded the motion and all ayes.

Results Realty agreement has expired. They have had three months to sell the tan with brick house near the golf course, which they thought they could do. Council would like them to have them keep it on the market until June 23rd (extension of 30 days). Council advised Jessica to contact the other realtors to see if they are still interested in helping us sell the house for us.

Bobcat land (old marketing building): Mayor Dan has tried to contact Bobcat again to see what they thought of the plan he proposed to Mike in Fargo. The grass is not getting mowed on that property by Bobcat, Darrel Swanson the neighbor has mowed it a couple of times, due to how tall the grass was. The grass was mowed last year but not as of yet this year by Bobcat. Mayor will contact Troy in Gwinner and go from there.

Commercial Assessment group: Grover said they met 4 times and are getting some better information but somethings still make no sense. The committee will present to the County Commissioners on June 6th. They were going to meet again tonight.

Meeting was adjourned until June 12th at 5pm.



Dan McKeever, Mayor



Jessica Peterson, City Auditor

THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND

June 12th, 2017 at 5pm at the EMS Building.

MEMBERS PRESENT: Dan McKeever, ElRoy Odegard, Linda Johnson, Jerry Zetocha

MEMBERS ABSENT: Chris Ferderer

OTHERS PRESENT: Kent Thorson, David Even, Jessica Peterson, Jeanne Sexton- Brown (The Teller), Jeff Leadbetter, Scott Maro, Darrel Swanson, Roger Johnson, Susan Wirth, Mitch Calkins

Jerry made a motion to approve the meeting minutes from May. ElRoy seconded the motion and all ayes.

Financial Reports was handed out.

Interstate Engineering Report: (Kent present)

Project 14-2 Sewer: Bids were open at 10:30 am KPH was the lowest bidder at \$1,477,052.50. Linda made a motion to accept bid pending with rural development approval also. ElRoy seconded the motion and all ayes. Passed. There were two other bidders that placed bids. Geo Haggert \$1,590,224 and Selling Brothers \$1,593,062.50 and with the Engineer's Estimate was \$1,496,070.00 for the project. The new generator at the Maplewood Drive Lift of \$52,000 will be part of the project.

Project 16-1 & 16-2 GCDC 3rd Addition: Estimate number 8 came in at \$195,091; with 99% completion. Contract change order number 5 for the amount of \$4400 needs to be signed by contract before payment is given to them. Contract will also need to come look that the weeds along the street where grass should be. If they need to reseed they will have to do that then. Something needs to be done soon in the north addition.

HWY 13 Lighting Project- Speed Sign to be powered instead of solar \$300 per install. This will be done after the new light pole is complete. (Jerry/Linda)

Law Enforcement Report: No report. Dave Kozak stopped by.

Spring's Report: No update at this time.

Resident Form: Mitch was here from Lake Agassiz to talk to the council about the Community Development Fund that AW Diesel has applied for. It is a \$250,000 federal program that needs to be approved thru the city. (Jerry/ Linda)

Graffiti on the elevator was also discussed. Need to work with the elevator to get that cleaned up, even if we need to use community service workers.

Building Permits: Duane Peterson for a new roof on house and garage and remove and replace the east entryway, Roger and Linda Johnson for a new driveway, bricks and trees, Tim and Verna Olson for a new metal roof. (Jerry/ElRoy)

Permits: none

NDFS: Mary O'Neill is the new tree lady since March. Mary had some recommended trees for North Dakota and showed where Gwinner is at on the trees in the city limits. Mary also talked about Tree City USA and some grants that could benefit Gwinner. She will be able to help with any tree projects in the coming years.

Renaissance Zone Application: none

Real Estate Exemption: none

GCDC 3rd Addition Development: Jessica is working on the signs for the new addition. They should be here this month and will be put up by Darrel and Dave.

Tan Flood House: Wes Well from RE/MAX and Kassie Lacina from Results were interested helping us sell the flood home in Gwinner. After some discussion, the council would like to try Wes Well at RE/MAX to see what he can do different since they gave Results a chance already. It will be priced at \$243,000 and Dave will roundup the weeds at the house and start over. It will also have a one year home warranty and the listing period of 6 months. (Elroy/ Jerry)

Bobcat Land: Mayor Dan is working on this.

Public Works Report: Done by Darrel. The lagoons have been drained. There has been no chemicals used to control the odor and doesn't seem to have too many complaints. That chemical is very expensive and not a great way to place it on the lagoons. Start patching cracks again soon. Bohnenkamp construction has asked if they could put a fence up with a gate on the east side of the building. They would need to fill out a building permit, but don't see an issue. Annual drinking water Report (CR) has been given to JM Printing to be mailed out soon. All fire Hydrant have been flushed and no issues at the water plant!

Auditor Report: no report

June Bills (Jerry/EIRoy): Verizon Wireless \$600.41, Airport Authority \$24,813.17, Bremer bank \$23,673.92, Interstate Engineering \$10,000.40, Istvan Dudas \$40, Ottertail Power \$50.68, Sargent County Auditor \$4459.68, Forman Drug \$12.49, Enderson Construction \$4628.00, Edman Agency \$247, Dickey Rural Networks \$931.12, Dakota Plains Co-op \$477.43, Bremer Bank Cardmembers \$1885.22, Bohnenkamp Construction \$120, Berube's \$160.48, AW Diesel Service \$52.32, Full Circle Ag \$666.22, Ameripride Linen \$ unifo \$17.87, De Lage Landed Public \$1035.80, IRS \$8958.64, ND PERS \$3789.89, Avent, LLC \$425, Reardon Office Equipment \$83.98, Yard Patrol \$100, Waste Management \$880.84, USA Blue Book \$430.38, Team Lab \$3526, RU Thirsty \$900, Grotberg Electric \$1738.20, Ray-Mac \$72.60, Productivity Plus \$78, Cardmember Service \$11,840.70, Otter tail Power

\$421.69, One Stop \$412.53, Istvan Dudas \$45, Sturdvant Auto Parts \$19.24, ND One Call \$12, Hanson Sanitation \$3500, Hawkins \$7805.33, Hansen Lumber & Hardware \$415.83, Jessica Peterson \$95.34, Leadbetter law Office \$2148.50, NAPA \$66.94, ND Dept of Health \$971.27, ND Municipal Attorney \$35, Jessica Peterson\$9.10, Harold Rotunda \$3800, Payroll \$11,550.87, Hawkins \$191.19, Isvan Dudas \$34, Dakota Man \$230, ND Dept of Health \$10, Newman Signs \$1650, Ottertail Power \$4806.83, Post Office \$103.70, Riteway Business Forms \$359.88, Verizon Wireless \$200.42, Red River Valley & Western \$30

Meeting was adjourned until July 10th at 5pm.

A handwritten signature in black ink, appearing to read 'Dan McKeever', written over a horizontal line.

Dan McKeever, Mayor

A handwritten signature in purple ink, clearly legible as 'Jessica Peterson', written over a horizontal line.

Jessica Peterson, City Auditor

THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND

July 10th, 2017 at 5pm at the EMS Building.

MEMBERS PRESENT: Dan McKeever, ElRoy Odegard, Linda Johnson, Chris Ferderer

MEMBERS ABSENT: Jerry Zetocha

OTHERS PRESENT: Kent Thorson, David Even, Jessica Peterson, Jeanne Sexton- Brown (The Teller), Jeff Leadbetter, Scott Maro, Darrel Swanson, Ayden Swanson, Jerry Waswick, Grover Reibe, Bob Orn, Roger Asche, Marsha Mathias, Dave Yexley, Gary Speidel, Nathan Sundt, Raymond Stahl, Jeanie Stahl, Larry Oswald

ElRoy made a motion to approve the meeting minutes from June. Linda seconded the motion and all ayes.

Financial Reports was handed out.

Interstate Engineering Report: (Kent present)

Project 14-2 Sewer: Waiting for a signed contract from KPH.

Project 16-1 & 16-2 GCDC 3rd Addition: Work is all completed.

HWY 13 Lighting Project: 2018 project to keep going forward

MDU Utilities Group: Larry Oswald, Nathan Sundt, Gary Speidel, Dave Yexley. They provided information thru a slide show. They are awaiting the approval of the site application for the route of the line in to Gwinner. Current plan is to bring the pipeline in along the railroad track and across Hwy 32 into Gwinner to the Bobcat plant. Natural gas is far less expensive than propane. They said we can talk to residential property owners to work through the cost if they want the service brought to them. Next spring the route would be finalized and work would begin in the summer and in Bobcat plant by the fall of 2018.

Law Enforcement Report: No report. Matt O'Brian stopped by.

Spring's Report: Report was handed out. Kevin Norby is planning to come on July 31 to present his findings to the board and a council member. Trees have been order for the course and they will be planted. Irrigation system is not working out there like it should be. There is an opening for a permanent manager for the clubhouse and also part-time help since most will be going off to college when school starts again.

Resident Form: Robert and Jeanie Stahl were present to see if the fire hydrant could be moved in their yard. Council said it would be at their expense to move it to a new location but the city would purchase a new hydrant itself. Darrel will get a quote from Calvin Jacobson, to see what it would cost. Darrel will stay in contact with Robert and Jeanie about the project.

Building Permits: Zion Lutheran Church residence for a new roof, Ruth Asche for new roof, and Lucas Melroe to turn screen porch into a window porch (Linda/ Chris)

Permits: Overtime, Inc. and Cat-tales for July 15th for Gwinner Days (Chris/Linda)

Renaissance Zone Application: none

Real Estate Exemption: none

Commercial Property Committee: They continue to work at the understanding the tax equalization process. Next meeting will be tonight.

GCDC 3rd Addition Development: All the signs have been installed by Dave and Darrel. This includes diagram signs that show the lots and the sizes.

Tan Flood House: Wes Well is now the realtor for the tan flood house. The garage needs to be looked at.

Bobcat Land: Mayor Dan is working on this.

Public Works Report: Done by Darrel. Rags are still a problem in the pumps in the sewer system. Main pump has a ton and the Maplewood pump has been pretty good. He looked into three check-valves at a cost of \$7752 instead of getting a grinder for about \$55,000. Chris made a motion to go with the three check valve system for \$7752; Linda seconded the motion and all ayes. Darrel also asked for a commercial weed eater for around \$300. Calvin Jacobson will be in town to fix some water shut off valves in Maplewood Drive. Eight barrels of seal and coating are on the streets and council would request to do the bike paths and with any left over to continue on the streets.

Auditor Report: Next month we will have to look at levies and budgets for 2018, there are four past due residents that will be receiving notices for their water to be shut off if not paid., city wide mosquito spraying will be on before Gwinner Days, water meter readings have been much faster with the new system. Gwinner airport Authority received a grant of \$31,831 for a new hanger.

July Bills (Chris/EIRoy): De Lage Laden Public \$517.90, Ameripride Linen \$17.87, Hawkins \$3838.67, Hanson Sanitation \$3500, Hasen Lumber \$184.33, Guarantee Company \$195,091.00, Grotberg Electric \$471.59, Full Circle \$1649.48, Electric Pump \$6122.10, Istvan Dudas \$92.50, DRN \$709.25, J & M Printing \$356.61, Dakota Supply Group \$4576.70, Dakota Man \$345, Payroll \$10,913.56, Butler Machinery \$119.35, Bremer Bank \$1889.80, Bohnenkamp Construction \$60, Berube \$213.82, AW Diesel Service \$106.65, Arrowhead Transport \$822.36, Donna Anderson \$64.99, One Stop \$346.90, Win-911 Software \$495, Welton Tire Service \$10, Waste Management \$880.84, The Teller \$542.41, Interstate Engineering \$15,345.67, Sargent County Abstract \$1996.95, Ohnstad Twichell, \$3500, ND

One call \$9.10, ND League of Cities \$927, ND Insurance Dept \$3740.18, ND Dept of Health \$216.08, NAPA \$81.99, Jet- Way \$1525, Jessica Peterson \$72.09, Sargent County Auditor \$4459.68, Otter Tail power \$5071.63, IRS \$4779.20, NDPERS \$7296.62, Janet Birchem \$14.88, ND State Tax Commissioner \$570.50

Meeting was adjourned until August 7th at 5pm.



~~Dan McKeever, Mayor~~



Jessica Peterson, City Auditor

THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND

August 7th, 2017 at 5pm at the EMS Building.

MEMBERS PRESENT: Dan McKeever, ElRoy Odegard, Linda Johnson, Chris Ferderer, Jerry Zetocha

MEMBERS ABSENT:

OTHERS PRESENT: David Even, Jeanne Sexton- Brown (The Teller), Jeff Leadbetter, Scott Maro, Darrel Swanson, Jerry Waswick, Marsha Mathias, Bob Orn, Roger Asche, Susan Wirth, Preston and Sheila Avery, Travis Paeper, Steve Morlock, Grover Reibe

Chris made a motion to approve the meeting minutes from July. ElRoy seconded the motion and all ayes.

Financial Reports was handed out.

Interstate Engineering Report: (Not present)

Project 14-2 Sewer: Waiting for a signed contract from KPH.

Project 16-1 &16-2 GCDC 3rd Addition: Work is all completed.

HWY 13 Lighting Project: 2018 project to keep going forward

Law Enforcement Report: Travis Paeper present. July was a very busy month with 78 citations with 40 of those going to Gwinner residents. Bobcat is taking a pro-active stance in regard to the drug problem. There was one domestic violence situation in Gwinner.

Spring's Report: Kevin Norby presented on July 31st to the Golf Course Board (GCB) on his findings. Some challenges there is out on the course is water quality, availability and the circulation of water, how the course drains, and pond depth, and soil quality. Next step is to have the city council have a working meeting with Mr. Norby and the GCB to see where to start and what it is going to cost to get it where we need it.

Friday, August 18th from 12-1pm at the golf course will be the next meeting.

Resident Form: Susie Wirth was asking about the sewer project. Project date is still unknown at this time.

Building Permits: Sheila Avery- fence in front yard (east side) wood was discussed and then held until more information is looked up in the ordinance on front yards, GA Lutheran Church to remodel kitchen (ElRoy/Chris)

Permits: Gwinner Fire Department raffle (ElRoy, Jerry)

Renaissance Zone Application: none

Real Estate Exemption: none

Commercial Property Committee: Mayor McKeever, Linda Johnson, Grover Reibe, and Scott Maro will head to Bismarck on Tuesday, August 8th to take their appeal of the commercial property valuations to the state tax commissioner.

Tan Flood House: grass to be planted, window wells to be complete and garage clean up.

Public Works Report: Done by Darrel. Electric pump was here to install the new check valves in the main lift station along with doing the yearly inspections on all lift stations. Calvin Jacobson quoted around \$3000 for the labor to remove the fire hydrant located at the Stahl's residents. The piping and the connector will be around \$2000 so it will end up costing them at least \$5000 or more. A New hydrant would be around \$5000 and the city would pay for that, as it should be replaced if it is getting moved.

Property will need to be surveyed as no known property lines are there; that estimate is about \$1500. Lots of weeds growing in the sidewalk cracks, this is the resident's responsibility, as they are the ones that will need to replace the sidewalk if it is damaged. Empty lots around town are also having some weed problems.

Auditor Report: Jessica was absent. Arbor Day was celebrated on July 18th with 42 trees that were planted; Fire Siren is needed in the northwest corner of town Chris F. and Steve Morlock will look into prices and system to be placed out there.

August Bills (Chris/Jerry): Post office \$103.70, Sargent County Auditor \$4459.68, Vanguard Appraisals \$50, Red River Valley \$50, Midwest Pest Control \$215, ND Dept of Health \$64, ND One Call \$9, Payroll \$11,872.53, One Stop \$320.63, Hanson Sanitation \$3500, AW Diesel \$46.86, Verizon Wireless \$202.01, USA Blue Book \$532.95, Traffic Logix \$395, The Teller \$91, The Springs Golf Course \$30,000, Team lab \$858, Sanitation Products \$226.83, River Bend \$67.05, Waste Management \$880.84, Full Circle Ag \$291.37, Hawkins, Inc \$3733.16, Interstate Engineering \$97,280.89, Istvan Dudas \$40, J & M Printing \$195.85, Jessica Peterson \$20.60, Leadbetter law Office \$1984.65, Maguire Iron \$1750, Ameripride Linen \$35.74, Groberg Electric Inc \$150, DRN \$1109.44, De Lage Landen Public \$517.90, Dave Even \$20, Business Radio License \$95, Bohnenkamp Construction \$60, Berubes \$81.59, Hansen Lumber \$1849.23, Airborne Custom \$2555, IRS \$3906.01, Bank Of ND \$114262.39, Bremer Bank Cardmember \$1202.79, Dakota Man \$1087.50, Faye Waloch \$71.34, Istvan Dudas \$197.50, Janet Birchem \$23.98, Job Service of ND \$92.82, Otter Tail Power \$4614.95, Roxanne Johnson \$4.24, NDPERS \$5472.71

Meeting was recessed until Friday, August 18th from 12-1pm at The Spring's Golf Course. Regular meeting will be on Wednesday, September 6th at 5pm.



Dan McKeever, Mayor



Jessica Peterson, City Auditor

THE SPECIAL CITY COUNCIL FOR THE CITY OF GWINNER, ND

August 21st, 2017 at 6pm at the EMS Building.

MEMBERS PRESENT: Dan McKeever, Chris Ferderer, Linda Johnson

MEMBERS ABSENT: Jerry Zetocha, ElRoy Odegard

OTHERS PRESENT: Jessica Peterson, Jeanne (The Teller), Jeff Leadbetter, Grover Reibe, Jerry Waswick, Harold Rotunda, Preston and Sheila Avery

Mayor Dan McKeever opened up the meeting with the building permit from the regular meeting from Preston and Sheila Avery on adding a fence to the front yard. They pulled out brushes that were there since they got complaints from residents that it was taking over the sidewalk. They did put a wood fence up to the sidewalk without a building permit. Now they are here to see where the fence can go. After looking up many ordinances, Chris made a motion to have them place the fence no closer than 3 feet from all know property lines. Linda seconded this motion and all ayes. Avery's thanked the council for working this out with them.

New safety siren was talked about for the northwest addition. Chris had some estimates but would get better numbers next month. The siren itself is around \$13,000 and to install it would be around \$2500 if placed on a pole near The Spring's Golf Course. The old fire siren was also talked about and possibly moving that over near the water plant so the southeast side would have a little bit more sound for the development over there; since the new siren would have that area covered where the old siren is currently located.

Grover gave the council where they are at on the commercial assessments. Getting some information together and waiting for the call from the state.

Harold, independent auditor, was present for the budget review that Jessica made. All looks good across the board. There is seven year left to pay on the EMS building at \$32,000 a year, the flood house has to sell to free up some more sales tax money for the upcoming projects for The Springs. Be aware of equipment that still needs to be purchased down the road. He wanted to make sure the council understands that what we ask for which is the \$444,508.45 is not what we will be getting; they understood that. Chris made a motion to approve the budget which is \$380,508.45 in General Fund (105 mills), Emergency Fund \$10,000 (2.50 mills) , Airport Fund of \$15,000 (4 mills) and City Specials \$39,000 (14.9 mills) in total of \$444,508.45 (126.4 mills). Linda seconded the motion and all ayes.

Meeting was adjourned until September 6th at 5pm for the regular meeting.



Dan McKeever, Mayor



Jessica Peterson, City Auditor

THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND

September 6th, 2017 at 5pm at the EMS Building.

MEMBERS PRESENT: Dan McKeever, ElRoy Odegard, Linda Johnson (on phone), Jerry Zetocha

MEMBERS ABSENT: Chris Ferderer

OTHERS PRESENT: David Even, Jeanne Sexton- Brown (The Teller), Jeff Leadbetter, Scott Maro, Darrel Swanson, Susan Wirth, Dennis Dahl, Jimmy Griffin, Travis Paeper, Paul Serako

ElRoy made a motion to approve the meeting minutes from August. Jerry seconded the motion and all ayes.

Financial Reports was handed out.

Interstate Engineering Report: (Not present)

Project 14-2 Sewer: Waiting for a signed contract from KPH.

Project 16-1 & 16-2 GCDC 3rd Addition: Work is all completed.

HWY 13 Lighting Project: 2018 project to keep going forward

Law Enforcement Report: Travis Paeper was present. Good news, commissioners approved for Matt O'Brian to stay on after Rick gets back from leave. Two percent increase was passed by commissioners for their department. Cat-tales would like to host a retirement party on Sept 7th before 8am and Travis said to host in restaurant area until 8 am. On Sept 16th, there will be a fundraiser with an outdoor band from 9pm-1am and Travis is aware as of tonight and will get coverage.

Resident Form: LeRoy Likness, Virgil and Gail Likness were on hand to talk about getting some housing into Gwinner in the new GCDC 3rd Addition. The council was very excited and would like to get more information on exactly it would all work.

Building Permits: Brian & Angela Lukes for a new driveway, Crystal Stubbert for repair to bathroom and add new shed of 14x20, Joe Bauer to replace asphalt roof and repair kitchen and living room ceiling, Kevin Hamaan to replace asphalt roof, Scott & Shawn Maro to replace south windows and siding on house, Tyler & Heidi Engquist to replace asphalt roof and Geneva Waswick to replace her asphalt roof (Jerry/ElRoy)

Permits: ND School for raffles for the year (ElRoy, Jerry)

Spring's Report: ElRoy made the motion to approve the plans and commit to phase number one with the designation of up to \$450,000 from the first one percent sales tax money. Jerry seconded the motion. Discussion was made on how the money will be transferred to the Spring's. The golf course committee will present a business plan and a request of payment to the council and it is to be reviewed; along with monthly reports from the golf course committee. All ayes (Chris absent) and motion passed.

Renaissance Zone Application: none

Real Estate Exemption: none

Assessment Committee: Scott, Susie and Dennis were present and they are hoping to complete the assessment by next week. A notice and certification was approved by council in the amount of \$1,040,000.00. Jerry Zetocha made a motion to resolution directing assessments to be levied in the amount of \$1,040,000.00. Linda Johnson seconded that motion and all ayes.

Commercial Property Committee: Waiting to hear from the state.

Tan Flood House: Grass has been planted and it is starting to grow! Garage needs to be looked at.
Public Works Report: Done by Darrel. The lawnmower quote came in and it will cost us \$3994.57 to trade the JD with them giving us \$5000. The new mower will be the same one we have already. Jerry made a motion to trade in the mower and the older mower will go to The Spring's Golf Course and the brand new one will be use for the city. Linda seconded the motion and all ayes. Jetting sewers will be getting done in the next couple of weeks. Electric pump did finish installing check valves at the main lift station. Yearly inspection was also completed.

Auditor Report: Fall clean up weekend will be October 27-29 for Gwinner residents, seal coating the bike paths would be \$4988 (Jerry/EIRoy) They would fill in cracks and seal coat the whole thing.

September Bills (EIRoy/Jerry): Payroll \$10,942.79, Post Office \$103.70, Full Circle Ag \$257.23, Productivity Plus Account \$196.93, One Stop \$355.18, Jacobson Plumbing \$1305.94, Istvan Dudas \$37.50, Hawkins \$6106.66, Hanson Sanitation \$3500, Bremer Bank Cardmember \$538.22, Grotberg Electric \$1214.56, Sargent County water \$8984, Electric Pump \$9101.56, Dickey Rural Network \$714.11, De Lage Landen Public \$517.90, dan McKeever \$298.60, Dakota man \$115, Hansen Lumber \$292.60, Bohnkamp Construction \$80, Team Lab \$47, The Spring's Golf Course \$20,000, The Teller \$122.50, Verizon Wireless \$202.01, Sargent County Auditor \$4459.68, Berube \$1549.61, Reardon Office Equipment \$100.98, AW Diesel Service \$24.19, Alpha-Seal \$2494, Ameripride Linen \$17.87, Alpha-Seal \$2494, Butler \$3994.57, Waste Management \$880.84, IRS \$4474.09, NDPERS \$5782.59.

Regular meeting will be on Monday, October 2nd at 5pm.



Dan McKeever, Mayor



Jessica Peterson, City Auditor

THE SPECIAL CITY COUNCIL FOR THE CITY OF GWINNER, ND

September 13th, 2017 at 5pm at the flood house (213 5th St NW).

MEMBERS PRESENT: Dan McKeever, Chris Ferderer, Linda Johnson, Jerry Zetocha, ElRoy Odegard

MEMBERS ABSENT:

OTHERS PRESENT: Jessica Peterson, Jeanne (The Teller)

Mayor Dan McKeever opened up the meeting with we have an offer on the flood house. The offer is not great but it is an offer. The offer is from a local man, with the price of \$205,000. There were 3 contingents:

1. Upon FHA Financing
2. Upon the property appraising for at least the purchase price
3. Upon the seller to either replace the existing insulation and sheetrock in the garage with new insulation and sheetrock in the garage, OR creating an escrow allowance of \$2500 for the replacement of insulation and sheetrock in the garage.

Council walked thru the house again, and then went back out to the garage. After looking over the garage, and what was in the cabinets in the garage, they found the source of smell. After removing the item, the smell was cleared up. Council would like to see the garage cleaned up and sheet rocked. It will help with the inspection when the time comes for them to look it over. There were some ceiling holes in the garage that were open and they will also be closed up. Grass seeding in the front looks awesome and the back is starting to come in as well. After much discussion, Chris made a motion to counter offer him at \$230,000 and the garage will be finished with sheetrock on the bottom and will close up the ceiling holes on top. Linda seconded that motion and all aye. They planned a work day on the house on this coming Sunday.

New Fire Siren was talked about and presented by Chris. There were 2 options for a siren and the cheaper one for \$12,548.08 compared to \$15192.14 would work just fine. So council would like to go with that one. For the electrical wiring for the siren, Grotberg had a quote for \$3300 for a pole north of the propane tank at the golf course and \$2000 to wire a relocated siren of the NW corner of the building. Jerry made a motion to order the siren for \$12,548 and pay Grotberg the \$5300 to hook it up. The project is not to go over \$20,000 and this will be paid by the Host Funds. Linda seconded that motion and all ayes.

Jessica will continue to work with the Likness' to get the new housing into Gwinner.

Meeting was adjourned until October 2nd at 5pm for the regular meeting.


Dan McKeever, Mayor


Jessica Peterson, City Auditor

THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND

October 2nd, 2017 at 5pm at the EMS Building.

MEMBERS PRESENT: Dan McKeever, ElRoy Odegard, Linda Johnson, Chris Ferderer

MEMBERS ABSENT: Jerry Zetocha

OTHERS PRESENT: David Even, Jeanne Sexton- Brown (The Teller), Jeff Leadbetter, Scott Maro, Darrel Swanson, Jessica Peterson, Matt O'Brian, Dominic Olson

Chris made a motion to approve the meeting minutes from September. ElRoy seconded the motion and all ayes.

Financial Reports was handed out.

Interstate Engineering Report: (Not present)

Project 14-2 Sewer: Construction meeting on 4th at 2:30pm.

Project 16-1 & 16-2 GCDC 3rd Addition: Grass is not complete. Not to pay until that is complete. Final payment of \$42,531.35 for normal deviations in quantities and estimate 9 for \$64,323.35 approved.

(Linda/ ElRoy)

HWY 13 Lighting Project: 2018 project to keep going forward

Law Enforcement Report: Matt O'Brian was present. Rick B. will be back in November sometime.

Resident Form: none.

Building Permits: Roger Rosckes to replace asphalt shingles, Grover Reibe to add 20 x 40 driveway to commercial building he has, Jeff Martin new asphalt shingles, Lola Decker replace asphalt shingles, Sargent County Bank to replace roof with rubber membrane roof. Approved (Chris/ Linda)

Permits: Overtime Bar for the fireman's dance on Oct 28th, Sargent County RFL (Val Bjork) raffle and St. Vincent Catholic Church raffle to help update the church (Elroy/ Linda)

Spring's Report: Scott Maro gave a verbal report. Phase 1 and 2 is in planning stages as of right now, looking to go out to bid, possibly next month. No work has started. Plan, Budget, Business Plan

Renaissance Zone Application: none

Real Estate Exemption: none

Assessment Committee: Public meeting will be on Oct 23rd at 5pm.

Commercial Property Committee: Final report is on website. The city was never notified and heard nothing from the state tax commissioner's office as to date.

Tan Flood House: There was an offer on the house but it was not accepted. Counter offered and that was not accepted either. The house will stay at the price of \$243,000.

Public Works Report: Done by Darrel. Quote came back for a spare pump for the main lift station in the amount of \$16,567. This would be a different brand pump with same capacity from Electric Pump. (ElRoy/ Chris) The new lawn mower is here and is working good. The golf course has the older mower from the city.

Auditor Report: Done by Jessica. Sargent county Bank was wondering if we would be interested in changing our banking accounts since they will be merging with First National Bank. As of right now, we will keep the same accounts and monitor. State Sales Tax office called and said there will be a larger credit of nearly \$190,000 which will be offset against any September revenue to be received in October.

Blane Braunberger stated that two officials can come to Bismarck to review the documentation behind the credits. They would need a letter from the Mayor or City Commission president designating these individuals as representatives of the city to review the state information. These individuals will be required to sign confidentiality statements when they are in Bismarck reviewing the information. Chris made a motion for Jessica Peterson and Dan McKeever to go to Bismarck and see what is going on. Linda seconded the motion and all ayes. Jessica went to the North Dakota League of Cities Conference this past week. Gwinner fall clean up weekend will be on October 27-29th.

October Bills (ElRoy/Linda): Post office \$103.70, Fantasy Furniture \$594, Ottetail Power \$77.77, ND Dept of Health \$32+223.63, Leadbetter Law \$2291, J & M printing \$152.54, Hawkins \$4746.20, Hanson Sanitation \$3500, Hansen Lumber \$397.54, Riteway Business Form \$127.23, Full Circle \$177.74, RDO \$9.68, Dickey Rural Network \$795.83, Payroll \$11086.48, Dakota Supply Group \$3193.73, Bremer Bank Cardmember \$6524.86, Bohenkamp Construction \$80, AW Diesel \$26.97, Arrowhead Transport \$207.86, All Seasons \$175.50, Airborne Custom Spraying \$2555, Grotberg Electric \$139.75, One Stop \$259.48, Sanitation products \$273.01, Sargent County Treasure \$319.96, Sentry Siren \$12548.08, Teals Market \$20.26, Team laboratory \$863, The Teller \$39, Verizon Wireless \$404.02, River Bend Industries \$140.93, ND One Call \$29, Ottetail Power \$4608.35, ND League of Cities \$225, Jacobson Plumbing \$45, Spring's Golf Course \$10,000, Istvan Dudas \$40, Jessica Peterson \$162.59, Starion bond Services \$40,725, Waste Management \$880.84, Grotberg Electric \$826, ND State Tax Comm. \$535.03, Ottetail Power Comp \$21.17, ND PERS \$5615.70, IRS \$4081.91, The Springs Golf Course \$10,000, Post Office \$103.70

Meeting was adjourned. Regular meeting will be on Monday, November 6th at 5pm.



Dan McKeever, Mayor



Jessica Peterson, City Auditor

THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND

November 6th, 2017 at 5pm at the EMS Building.

MEMBERS PRESENT: Dan McKeever, ElRoy Odegard, Linda Johnson, Chris Ferderer, Jerry Zetocha

MEMBERS ABSENT:

OTHERS PRESENT: David Even, Jeanne Sexton- Brown (The Teller), Jeff Leadbetter, Scott Maro, Darrel Swanson, Jessica Peterson, Wes Wells, Carter Anderson, Dalton Greiner, Randy Engquist, Randy Pope
Jerry made a motion to approve the meeting minutes from September. Linda seconded the motion and all ayes.

Financial Reports was handed out.

Interstate Engineering Report: Randy Pope

Project 14-2 Sewer: No underground work going to be done before winter. Lining could happen.

Project 16-1 & 16-2 GCDC 3rd Addition: Grass is not complete. Not to pay until that is complete. Final payment of \$42,531.35 for normal deviations in quantities and estimate 9 for \$64,323.35 approved.

(Chris/Jerry)

HWY 13 Lighting Project: Nov 17th bid opening in Bismarck, Linda made a motion to approve "as is" and Chris seconded the motion and all ayes. Council will like the path to connect to go to the clubhouse

Law Enforcement Report: (Not present)

Resident Form: Randy Engquist was present and would like to know what the sight line for structure buildings on 6th St SE. He is looking at purchasing the lot and wants to make sure he has enough room. Darrel will work with him to make sure he gets the correct information.

Building Permits: Dean and Vera Anderson for new flooring in home, Dennis Hickman for a new roof, Sam French to remodel Uturn building into a café, Dominic Olson to remodel garage in backyard, Dan McKeever to pave driveway (Jerry/ ElRoy)

Permit: Shirleaders- RFL Events (Linda/ ElRoy)

Spring's Report: \$20,000 was withdrawal for operations, no updates at this time

Renaissance Zone Application: none

Real Estate Exemption: none

Assessment Committee: Meeting will be on Nov 13th for council to approve

Commercial Property Committee: They still have been meeting and active on commercial properties in the county.

Tan Flood House: Wes Wells was on hand, he presented an offer of to the council. Chris made a motion to counter offer with a \$1000 earnest money, purchase price of \$235,000, closing cost of \$3000 and \$5000 for projects and ElRoy seconded and all ayes.

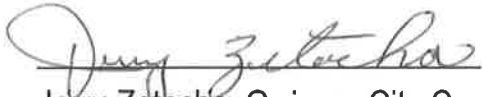
Public Works Report: Darrel reported that the spare pump for the main lift station can be used with one of our current pumps along with a mounting bracket. Logoon cells 3 and 4 have been drained. Cells 1 and 2 are being transferred. Sbow equipment is ready to go; Maplewood lift station needed a new float and clean up weekend went good, Auston did a great job cleaning up.

Auditor Report: Reported by Jessica. City office will be closed on Nov, 14, 15, and 21st. Employee raises for the 2018 were approved at four percent increase (Chris/ Linda), Jerry made a motion to approve the

Sewer operating budget for 2019 for USDA Linda seconded the motion and all ayes. Adjustments for city sales tax will be paid by write a check and going forward. (Chris/ Linda)

November Bills (Linda/ Jerry): Daleyn Baasch \$650, Hawkins, Inc \$1972.23, Hanson Sanitation \$3500, Hansen Lumber \$387.47, Grotberg Electric \$75.10, Full Circle \$352.81, Electric Pump \$358.49, NDPERS \$5165.16, Darrel Swanson \$20, Lets Store it \$387, Dakota Supply Group \$403.36, Dakota Plains \$498.20, Dakota Man\$1435, Bremer Bank Cardmember \$2847.95, AW Diesel Service \$356.43, Ameripride Liene \$20.54, IRS \$20.54, DRN \$707.80, RDO Equipment \$1651.86, Waswick Snow removal \$60, Waste Management \$880.84, Verizon Wireless \$202.34, Payroll \$11.151.25, USA Blue Book \$614.65, The Teller\$3432.25, Team lab \$1443, Interstate Engineering \$22455.70, Readon Office \$100.98, Kirsten Heinert \$80, Praxair \$130.82, Ottertail Power \$75.53, One Stop \$298.89, ND Dept of Transportation \$353.22, ND Dept. of Health \$32.48, Midwest pet Control \$215, Riteway Business Form \$14, Office Of State Tax Com. \$110,868.39, Post office \$103.70

Meeting was recessed until November 13th. Regular meeting will be on Monday, December 4th at 5pm.



Jerry Zetocha, Gwinner City Council President



Jessica Peterson, City Auditor

**THE SPEICAL ASSESSMENT MEETING CITY COUNCIL FOR THE CITY OF GWINNER, ND
November 13th, 2017 at 5pm at the flood house (213 5th St NW).**

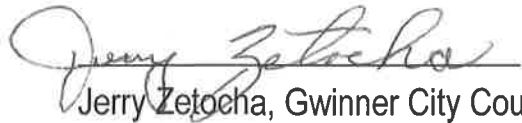
MEMBERS PRESENT: Dan McKeever, Linda Johnson, ElRoy Odegard,

MEMBERS ABSENT: Chris Ferderer, Jerry Zetocha,

OTHERS PRESENT: Dennis Dahl, Jeff Leadbetter, Jessica Peterson, Jeanne (The Teller)

Mayor Dan McKeever opened up the meeting and directed Jessica to go over the 14-2 sewer project with council. The only change that Jessica saw was that in the trailer parcel #31-9703000. This parcel does not have a water meter on this property and so it should be added to the line with the parcel # 31-970200. Linda made a motion to approve the one change and ElRoy seconded the motion and all ayes. Motion approved. This is a ten year special assessment with two and half interest rate.

Meeting was adjourned.



Jerry Zetocha, Gwinner City Council President



Jessica Peterson, City Auditor

THE REGULAR CITY COUNCIL FOR THE CITY OF GWINNER, ND

December 4th, 2017 at 5pm at the EMS Building.

MEMBERS PRESENT: EIRoy Odegard, Linda Johnson, Chris Ferderer, Jerry Zetocha

MEMBERS ABSENT: Dan McKeever

OTHERS PRESENT: Maddy (The Teller), Jeff Leadbetter, Scott Maro, Darrel Swanson, Jessica Peterson, Randy Pope, Travis Paeper, Grover Reibe, Adam Wrage, Scott Johnson, Mike McKenna, Kent Thorsen

Linda made a motion to approve the meeting minutes from November. Chris seconded the motion and all ayes.

Financial Reports was handed out.

Interstate Engineering Report: Randy Pope

Project 14-2 Sewer: Kent will work with Jessica on getting a letter out for residents that are interested lining their side of the pipes when they come thru.

Project 16-1 & 16-2 GCDC 3rd Addition: Grass will be done in the spring. Check will be sent out as final payment.

HWY 13 Lighting Project: Linda made a motion to award the contract to the lowest bidder, contingent on NDDOT approval. EIRoy seconded the motion and all ayes. Approved.

Law Enforcement Report: Travis Paeper was present. Matt O'Brian has left the department and Travis is in the process of hiring a new officer and he would also be stationed in Gwinner, Rick B. is back and will be starting back up this month.

Resident Form: Adam Wrage is having water issues with his new truck wash, not enough water is coming in, 4 inch service line with a 2" meter is needed and it will cost about \$30,000. EIRoy made a motion to have the city pay \$15,000 for the new water line plus a new 2" water meter if the city gets permanent easements for the new water line. Chris seconded that motion and all ayes. Adam Wrage will have Comstock get ahold of Jessica with the information on the permanent easements.

Mike McKenna, Senior from NS, presented a speech on how the NS pool is very important to the kids in town. Council thanked him for his time and recommended that he take that to the Gwinner Park Board also.

Building Permits: Dorenda Johnson for basement bathroom updates (Linda/ Chris) Larry Bohnencamp to move in a 2000 16x80 trailer house into the GCDC Trailer Courts (Chris/ Linda)

Permit: American Legion for meat raffles in 2018. (Chris/ EIRoy)

Spring's Report: The two bids for work on the golf course came back very high. Declined them both. No other updates.

Renaissance Zone Application: none

Real Estate Exemption: none

Commercial Property Committee: They still have been meeting and active on commercial properties in the county. Jerry Waswick presented a report on his findings at the county and state level. Statements should be coming out soon to the owners.

Tan Flood House: Appraisal was completed. Closing date will be in early January.

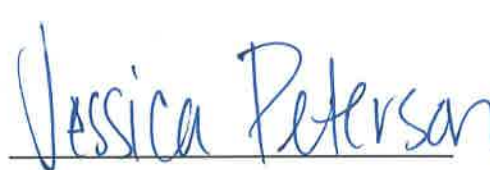
Public Works Report: Darrel reported there were about a dozen residents that came out to the water plant open house on Nov 13. Still looking for set back from the street for commercial property on 6th St SE, Darrel will do some measuring and see where things are now and go over it next month. Darrel working with Comstock to get a larger water line over to AW Diesel for the new truck wash.

Auditor Report: Reported by Jessica. Reappointment for Jessica to be on the Sargent County JDA (Chris/ Linda) The floors need to be done in the fire hall and in the community center. The cost would be \$1730 for J & H Floor Cleaning to come do it. (Linda/ ElRoy) Eleven shut off notices went out to residents this month to get their account caught up, No overnight parking until April 15 on all streets in Gwinner. The Boy scouts have mention that they would help with the cleanup weekend in the spring and fall. There is a lot of out of town people dropping things off that shouldn't be.

December Bills (ElRoy/Linda): Sakry Plumbing, INC \$488.80, Jerry Zetocha \$52.57, Dakota Supply Group \$53.12, City of Fargo \$24, Bremer Bank Cardmember \$697.68, ASCAP \$345.79, Ameripride \$20.54, Verizon Wireless \$26.15, The Teller \$147.73, Grotberg Electric \$47.36, Sargent County Auditor \$4459.68, Guarantee Company \$42,531.35, RDO Equipment \$420.55, Ottertail Power Comp \$4210.33, One Stop \$251.08, ND Rural Water System \$235, ND Dept. of Health \$105.02, Lynn Johnson \$8.04, Job Service \$88.16, Jessica Peterson \$92.37, Team Lab \$98, DRN \$710.03, Hawkins, Inc. \$3053.35, Interstate Engineering \$9355.61, IRS \$953.60, Hansen Lumber & Hardware \$196.55, The Spring's Golf Course \$560, Guarantee Company \$21,792, Hanson Sanitation \$3500, Job Service \$1.31, Janet Bircham \$350, Ameripride \$20.54, Leadbetter law Office \$6254.01, Valley Lock & key \$78.50, Wyatt Lyon \$210, RU Thirsty \$900, Ottertail Power \$5604.23, Waste Management \$880.84, J&H Floor Cleaning \$1730, Full Circle \$313.89, Federal Licensing \$124, Dakota Man \$485, Dakota Plains Co-op \$503.65, Post Office \$103.70

Meeting was adjourned. Next regular meeting will be on January 8th at 5pm.


Dan McKeever, Mayor


Jessica Peterson, City Auditor